AUBURN
GEORGIA · EST. 1892

CITY OF AUBURN
APPROVED
FY 2012 BUDGET

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Fiscal Year 2012
Budget Calendar

The State of Georgia requires each municipal governing body to establish a balance General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

Monday May 23	Budget forms issued to all Departments and Service Divisions
Monday May 23	October to April revenues and expenditures issued to all Departments and Service Divisions
Friday June 24	Revenues, goals, and work load measurements issued to Mayor and Council and City Administrator from all Departments and Service Divisions
Friday June 24	Expenditures submitted to Mayor and Council and City Administrator from all Departments and Service Divisions
Thursday June 30 7PM	Mayor and Council Special Called Meeting for Pre-Budget Planning: Revenue Projects: General Fund, Water, and Stormwater Expenditures: Police, Municipal Court, Code Enforcement, Legislative Council, Executive Mayor, Special Events, Parks and Leisure, Library, and Downtown Development Authority
Tuesday July 5 7PM	Mayor and Council Special Called Meeting for Pre-Budget Planning Expenditures: Elections, Fin/Administration, Professional Law, Informational Technology, G. Gov't Building, Public Works, Roads, Street Lights, Planning and Zoning, Water, and Stormwater
Monday July 11 7PM	Mayor and Council Special Called Budget Meeting to review the budgets from the previous two pre-planning meetings
Tuesday August 2 7PM	Mayor and Council Work Shop to review Budget, goals, and work load measurements from City Administrator
August 4	Legal advertisement sent to Barrow County News for legal notice (Sunday August 7 and Wednesday August 10) to appear for public hearing on August 18 and adoption on September 1
August 18 7PM	Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator
September 1 7PM	Ordinance presented to Mayor and Council Business Meeting to approve the FY 2012 Budget

CITY OF AUBURN FINANCIAL POLICIES

I. BUDGET

Budget
The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget
The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures
Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption
All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories
The following categories exist for budgetary preparation and presentation:
* Personal Services and Employee Benefits
* Purchased / Contracted Services
* Supplies
* Capital Outlays
* Inter-fund / Interdepartmental Charges
* Depreciations and Amortization
* Other Costs
* Debt Service
* Other Financing Uses

Budget Objective by Type of Fund
The following budget objectives are established for the different types of funds utilized

by the City:

* **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

* **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.

* **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.

* **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.

* **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.

* **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).

* **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.

* **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions

with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports
A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments
The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital outlay items in amounts greater than $5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than $5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process
City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End
All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance
The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget
Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget
The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment
Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants
City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions
Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee
Direct cost will be charged to all funds were practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget
A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT

Purpose of Debt Issuance
The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt

The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features

Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.
Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans

Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.
A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies

Review of debt policies will occur simultaneously on an annual basis with the review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return.

Specifically, the City shall seek to maximize safety through the following strategies:

1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

Competitive Investment Rates
The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity
Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management
The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation
Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting
The Financial Services Department shall prepare a monthly report of investments.

GFOA Award for Distinguished Budget Presentation
The City shall steadily improve its budget document so as to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association. This award signifies that the City is effectively communicating its budget to its citizens, elected and administrative officials, and to outside interested parties such as bond rating agencies.

FY 2012ANNUAL BUDGET

DEPARTMENT: 15100 FINANCIAL ADMINISTRATION

STATEMENT OF SERIVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions.

OBJECTIVES FOR FISCAL YEAR 2012

- Provide administrative services and agenda legislation and work session reports to Mayor and Council- Monthly
- Analyze financial reports and make recommendations of the current and future financial conditions to Mayor and Council -- May 2012
- Prepare and submit the annual operating and capital improvement budget and direct audit for previous operating year- May 2012
- Execute and manage all contracts authorized by Mayor and Council- Monthly
- Administer and manage daily operations and activities and direct Department Heads and Key management positions for improved work load, operating practices, create new systems and improve established procedures - Daily and Monthly Reports
- Administer human resources that include payroll, new hire procedures, employee benefits, personnel and financial records - Weekly
- Record bank activity in general ledger, all account transfers, revenue, deposits and NSF checks and reconciles Master Bank Account- Monthly
- Maintain accounts for investments, general fund, water enterprise fund and SPLOST Funds and prepare and post journal entries- Monthly
- Administer the annual audit, property and casualty, health and workers compensation insurances July 2012
- Prepare all Mayor and Council meeting minutes and prepares agendas- Monthly
- Advertise all Council and Board meetings as required- Monthly
- Perform clerical and secretarial functions for Mayor and Council- On Going
- Implement TE Grant and USDA Application- January 2012
- Implement successful CDBG Grant- October to July 2012

WORKLOAD MEASURES

Hours worked 8,000 (4 x 40 x 50)

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x50)- 2,000
Council Meetings/ Preparations	(2 x 15 x50)- 1,000
Human Resources	(1 x 15 x50)- 750
Financial Control/Management	(2 x 15 x50)- 1,500
Mayor's Management	(1 x 20 x 50)- 1,000
Maintaining Documents/Contracts	(2 x 15 x 50)- 1,000
Information Technology	(1 x 15 x 50)- 750

AUTHORIZED POSITIONS

4 Full Time Grade: 34-1 21-2 15-1

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

- Provide administrative services and agenda legislation and work session reports to Mayor and Council- Monthly- COMPLETED
- Analyze financial reports and make recommendations of the current and future financial conditions to Mayor and Council -- April 2011 COMPLETED In May
- Prepare and submit the annual operating and capital improvement budget and direct audit for previous operating year- April2011 COMPLETED In May
- Execute and manage all contracts authorized by Mayor and Council- Monthly- COMPLETED
- Administer and manage daily operations and activities and direct Department Heads and Key management positions for improved work load, operating practices, create new systems and improve established procedures - Daily and Monthly Reports- COMPLETED
- Administer human resources that include payroll, new hire procedures, employee benefits, personnel and financial records - Weekly- COMPLETED
- Record bank activity in general ledger, all account transfers, revenue, deposits and NSF checks and reconciles Master Bank Account- Monthly- COMPLETED
- Maintain accounts for investments, general fund, water enterprise fund and SPLOST Funds and prepare and post journal entries- Monthly- COMPLETED

- Administer the annual audit, property and casualty, health and workers compensation Insurances April 2011 – COMPLETED decreased property and casualty premiums but health insurance increased
- Prepare all Mayor and Council meeting minutes and prepares agendas- Monthly
- Advertise all Council and Board meetings as required- Monthly- COMPLETED-
- Perform clerical and secretarial functions for Mayor and Council- On Going- COMPLETED

FY 2012 ANNUAL BUDGET

DEPARTMENT: 15350 IT/ Data Processing

STATEMENT OF SERVICE: Provide IT support for the City and act as a liaison between the City's IT provider and employees

OBJECTIVES FOR FISCAL YEAR 2012

- Begin VOA service to reduce upgrade costs and increase network dependability and security – Complete by November
- Add a small central A/C system (1 or 1 ½ Ton) to the File Room/ Server Room ($2,500) – Complete by December
- Create a Media computer at City Hall for editing images/video – Upload photo gallery to media computer and create local backup for media computer – Complete by December
- Create offline backup for images and video – Complete by February
- Continue work on paperless City Hall – Ongoing
- Complete lower cost redesign of Personnel and Server Room (unfinished from FY2011) – Complete by April
- Complete "Copy Room" setup in City Hall (unfinished from FY2011) – Complete by June

WORKLOAD MEASURES
N/A – Workload is handled by outsourcing (VC3)

PRODUCTIVITY MEASURES

- Productivity measures handled by VC3 through a Master Services Agreement and Managed Services
- Act as a liaison with VC3 - Constant
- Assist in maintaining local PC's
- VC3
  - Maintain municipal network – Ongoing
  - Update Server and local computers – Daily
  - Handle service Tickets and system issues (usually 30-40 service tickets a month)
  - Monitor network activity and environment
  - Monitor network room environment (temperature, water leaks)
  - Review future upgrades and system purchases – Respond to requests
  - Review

AUTHORIZED POSITIONS
N/A – Workload is handled by outsourcing (VC3)

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

- UPGRADE TWO PC DESKTOPS -- A BETTER ALTERNATIVE CAME UP (VOA SERVICE) TO CUT UPGRADE COSTS OF LOCAL SYSTEMS
- WORK WITH VC3 TO CREATE A PLAN FOR PUBLIC WORKS DATA CONNECTIONS AT NEW FACILITY - A BETTER ALTERNATIVE CAME UP (VOA SERVICE) TO ENSURE BETTER CONNECTIVITY FROM OFFSITE SOURCES
- EXPAND AMOUNT OF DATA CONNECTIONS TO THE CITY SERVERS -- A 4 PORT EXPANSION WAS ADDED TO THE CITY HALL SWITCH. ALL OTHER SWITCHES HAVE NOT BEEN UPGRADED BECAUSE OF THE POSSIBLE MOVE OF PUBLIC WORKS TO A NEW LOCATION
- UPGRADE THE SPAM FILTER -- LOW COST ALTERNATIVE WAS DEVELOPED WITH VC3 HANDLING ALL EMAIL SPAM FILTERING AT HALF THE COST OF RENEWING/ UPGRADING THE CURRENT SPAM FILTER AT CITY HALL.
- CONTINUE WORKING ON PAPERLESS CITY HALL -- ONGOING OBJECTIVE THAT EVOLVES TO NEW DEPARTMENTS EVERYTIME. ALL ACCOUNTS ARE NOW SCANNED INTO THE SPRINGBROOK UTILITY SYSTEM FOR FUTURE RECORD KEEPING WITHOUT THE NEED TO KEEP FILES FOR AN EXTENDED TIME
- CREATE A PARTTIME IT POSITION -- VC3 CONTRACT WAS EXTENDED TO OFFER "MANAGED SERVICES" WHICH ALLOWS US TO CONTACT THEM WHENEVER AN ISSUE ARISES, ALLOWS VC3 TO MONITOR THE SERVER 24/7, AND GIVES VC3 ACCESS TO THE SERVER AND DESKTOPS FOR UPGRADES AND ACTIVE SERVICE. VC3 ALSO MAKES RECOMMENDATIONS, MEETS WITH CITY STAFF INVOLVING ISSUES AND RESOLUTIONS, MONITORS SERVER ROOM ENVIRONMENT TO VERIFY THAT THERE IS NO WATER PROBLEMS OR TEMPERATURE ISSUES.
- CREATE A "COPY ROOM" IN CITY HALL -- COPY ROOM HAS NOT BEEN CREATED -- COST WAS TOO GREAT. NEED TO REQUEST MORE QUOTES OR HANDLE THE REDESIGN INHOUSE - FORWARDED TO FY2012
- REDESIGN PERSONNEL/ SERVER ROOM -- REDESIGN NOT COMPLETED -- COST WAS TOO GREAT. NEED TO REQUEST MORE QUOTES OR HANDLE THE REDESIGN INHOUSE -- FORWARDED TO FY2012

GOVERNMENT BUILDINGS - FY 2012 ANNUAL BUDGET

DEPARTMENT: GOVERNMENT BUILDINGS

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria.

OBJECTIVES FOR FISCAL YEAR 2012

Continue prison work program – October 1st
Relocate Public Works to new facility – Nov. 1, 2012
Remove existing Public Works facility - March, 2012

WORKLOAD MEASURES

General Maintenance for Grounds & BUILDINGS – WEEKLY

Maintain Grounds and Buildings in an attractive manner - WEEKLY

PRODUCTIVITY MEASURES

- MAINTAIN APPEARANCE OF ALL CITY BUILDINGS – MONTHLY
- MAINTAIN WATER, SEWAGE, AND ELECTRICAL FOR ALL CITY BUILDINGS - MONTHLY

AUTHORIZED POSITIONS _____ (0)

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

CONTINUE PRISIONER PROGRAM
NOT COMPLETED – PUBLIC WORK FACILITY RELOCATING

FY 2012 ANNUAL BUDGET

DEPARTMENT: COURT SERVICES

STATEMENT OF SERVICE

The Court Services' mission is to provide the handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers.

OBJECTIVES FOR FISCAL YEAR 2012

1. To continue providing a diversion program to help offenders keep their license if possible (this has been ongoing since 2008 – an average of about 5 people assigned per month)
2. To continue providing Crossroads class at a minimum charge of $30.00 to offenders (similar class in county is $100.00)
3. Maintain GCIC terminals (2) so that court can access offenders' most current histories (in state and out of state) to be used in processing their court cases

WORKLOAD MEASURES

Hours worked:	2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs x 50 = 150
Phone Calls	4 hrs x 50 = 200
Preparing Court Dockets	6 hrs x 50 = 300
Court Time	5 hrs x 50 = 250
Payments	5 hrs x 50 = 250
Processing Citations after Court	4 hrs x 50 = 200
Providing Documents	2 hrs x 50 = 100
Pre-Trial Diversion	5 hrs x 50 = 250
Support Service Backup (PD)	4 hrs x 50 = 200
Delivering Documents	2 hrs x 50 = 100

AUTHORIZED POSITIONS

Grade 21-1

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

1. To continue providing a diversion program to help offenders keep their license if possible (this has been ongoing since 2008 -- an average of about 5 people assigned per month) Completed and renewed for 2012

2. To continue providing Crossroads class at a minimum charge of $30.00 to offenders (similar class in county is $100.00) Completed and renewed for 2012

3. Maintain GCIC terminals (2) so that court can access offenders' most current histories (in state and out of state) to be used in processing their court cases Completed and renewed for 2012

FY 2012 ANNUAL BUDGET

DEPARTMENT: 32000 POLICE

STATEMENT OF SERVICE

The Auburn Police Department will without fail protect and serve the citizens and visitors within the City of Auburn. We will enforce all State and Local Laws and Ordinances, Protect Life and Property, Investigate Matters of a Criminal Nature, Preserve the Peace and make every effort to Prevent Crime and Disorder. We will uphold the Constitution of the United States of America.

OBJECTIVES FOR FISCAL YEAR 2012

- Maintain the professionalism and high standards that is expected of us by the citizens of Auburn
- Hire qualified and professional applicants to fill current vacancies
- Increase morale and reduce the turnover ratio by continuing to build a positive work environment in order to provide our employees with a professional and hostile free work environment
- Increase productivity from all uniformed road officers by 25% (Quarterly reviews by the Patrol Commander)
- Assign two uniformed patrol officers to initiate a Community Involvement Program by March 2012 (Review by the Patrol Commander)
- Revitalize the Neighborhood and Business Watch Programs by January 2012
- Strictly monitor and reduce spending by the department over the entire fiscal year 2012 (Quarterly reviews by the Chief of Police)

WORKLOAD MEASURES

4 x 4 x 50 = 8,000
18 x 43 x 50 = 38,700
Total = 46,700

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc. --	3 x 40 x 50 = 6,000
Supervision, Review Reports, Evaluations, etc. --	4 x 43 x 50 = 8,600
Patrol, Arrests, Report Writing, etc. --	10 x 43 x 50 = 21,500
Records Manager, Evidence Custodian --	1 x 40 x 50 = 2,000
Support Services --	4 x 43 x 50 = 8,600
Total =	46,700

AUTHORIZED POSITIONS 22 FULL TIME

GRADE

35 -- 1
31 -- 2
27 -- 4
26 -- 3
24 -- 7
21 -- 1
17 - 4

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

1. Maintain strict budgetary controls over funds allocated for 2011 (Quarterly review of expenditures -- Expenditure reports supplied to Chief by accountant - Ongoing)
2. Focus directed traffic enforcement on locations of high accidents. (Quarterly review of all accident data and direct enforcement actions)
3. Maintain community policing patrols of sub-divisions (Quarterly review officer activity sheets -- Adjust patrols to address criminal activity -- Ongoing)
4. Continue to increase Neighborhood & Business Watch efforts. Increase contacts by 15% - evaluation and completion of increase by September 2011.
5. Increase efforts to curtail organized gang activity by 20% over 2010 efforts (one trained officer). Evaluation and review by September 2011
6. Complete the process for State Certification. Completed by September 2011
7. Increase youth participation in Explorer Post Program by 50%. Quarterly review by Explorer leadership, Recruit and train new members, prepare for regional competitions, by February 2011.

#1 -- In Process #4 -- No Action Plan (AP) Submitted #7 -- No Action Plan (AP) Submitted
#2 -- In Process #5 -- In Process
#3 -- In Process #6 -- In Process

PUBLIC WORKS - FY 2012 ANNUAL BUDGET

DEPARTMENT: PUBLIC WORKS- 4100

STATEMENT OF SERVICE

The Public Works Department is to provide guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees the Road, Stormwater, Government building, and continues to support Parks & Leisure and Events.

OBJECTIVES FOR FISCAL YEAR 2012

- TO ADMINISTRATIVELY SUPPORT DEPARTMENTS THAT FALL UNDER THE SUPERVISION OF THE PUBLIC WORKS DEPARTMENT - ONGOING
- TO PROCESS THE ACQUISITION OF NEW EQUIPMENT FOR THE ROADS AND WATER DEPARTMENTS -- NOVEMBER, 2011 (Additional service truck & rear mount street sweeper) -
- TO PROVIDE SUPERVISION AND MANAGEMENT FOR EMPLOYEES OF PUBLIC WORKS, WATER, STORMWATER, AND GOVERNMENT BUILDING DEPARTMENTS - ONGOING
- TO DEVELOP A NEW PROGRAM TO PROCESS, DISTRIBUTE AND TRACK WORK ORDERS ACCORDING TO DEPARTMENT IN ORDER TO TELL HOW MUCH TIME IS SPENT ON EACH INDIVIDUAL PROJECT FOR EMPLOYEE JUSTIFICATION -- April 2012
- TO RELOCATE THE PUBLIC WORKS OPERATION TO ITS NEW LOCATION UPON COUNCIL APPROVAL -- Nov. 1, 2011
- TO CONTINUE TO DEVELOP AN EFFECTIVE AND PRODUCTIVE TEAM OF EMPLOYEES - ONGOING
- TO CONTINUE THE OPERATION OF THE GREAT AMERICAN CLEAN-UP BI-YEARLY AS WELL AS THE COMMUNITY YARD SALE PROGRAM -- AS SCHEDULED

WORKLOAD MEASURES

HOURS WORKED = 10,000

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	4,000
ADMINISTRATIVE	2,000
MISC. LABOR	4,000

AUTHORIZED POSITIONS

GRADE 28 -- 1
GRADE 21 -- 1
GRADE 15 -- 2

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

COMPLETED

- TO ADMINISTRATIVELY SUPPORT DEPARTMENTS THAT FALL UNDER THE SUPERVISION OF THE PUBLIC WORKS DEPARTMENT -- ONGOING
- TO PROVIDE SUPERVISION AND MANAGEMENT FOR EMPLOYEES OF PUBLIC WORKS, WATER, STORMWATER, GOVERNMENT BUILDING, AND PARKS AND LEISURE DEPARTMENTS - ONGOING
- TO PROCESS, DISTRIBUTE AND TRACK WORK ORDERS ACCORDING TO DEPARTMENT - ONGOING
- TO PROVIDE , track and monitor man hours and materials costs for each department - MONTHLY
- TO PROVIDE SAFETY TRAINING FOR ALL PUBLIC WORK EMPLOYEES -- MONTHLY

WE FULLFILLED OUR STATEMENT OF SERVICE TO ALL DEPARTMENTS.
(provided guidance, support and labor for the effective operation and function of the city's Infrastructure and public service departments (except Police Department). We managed Roads, Stormwater, Government buildings, Parks and Leisure Departments, and Events.)

SUPPORTED ALL DEPARTMENTS WHICH FALL UNDER THE PUBLIC WORKS UMBRELLA.
PROCESSED, DISTRIBUTED AND TRACKED WORK ORDERS ACCORDING TO DEPARTMENT.
DISTRIBUTED AND TRACKED WORK ORDERS ACCORDING TO DEPARTMENT

NOT COMPLETED

- CONSTRUCT NEW FACILITY FOR THE RELOCATION OF THE PUBLIC WORKS OPERATION TO PARKS MILL ROAD
- TO PROCESS THE ACQUISITION OF NEW EQUIPMENT FOR THE ROADS AND WATER DEPARTMENTS _(Additional service truck & rear mount street sweeper)
- TO CONSTRUCT NEW FACILITIES FOR THE RELOCATION OF THE PUBLIC WORKS OPERATION TO PARKS MILL ROAD -- MARCH 2011

ROADS - FY 2012 ANNUAL BUDGET

DEPARTMENT: ROADS-42200

STATEMENT OF SERVICE

The Road Department is to promote and provide a safe roadway system throughout the city. This department provides road maintenance by patching and pothole repair to maximize travel safety. Also does roadside maintenance in order to improve visibility of traffic at intersections and critical low-visibility areas. This department also seeks to improve roadway safety by providing more visible road and street signs.

OBJECTIVES FOR FISCAL YEAR 2012

- Repave Fieldview Dr. & Brookfield Dr. – as funds are allocated
- Develop GIS mapping system for roads – Dec. 31, 2011
- Bridge inspections & repair – Sept. 30, 2011
- Start Sign retro-reflectivity program for sign replacement – Oct. 1, 2011
- Install brick crosswalks at traffic signal areas in the downtown area – July 15, 2012
- Construct sidewalks on Mount Moriah and 4th Avenue – as funds are allocated

AUTHORIZED POSITIONS (0)

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

ACCOMPLISHED:

POTHOLE REPAIRS - MONTHLY
NORMAL SIGN REPLACEMENT PROGRAM – MONLY AS NEEDED
PUT IN PLACE A REPAIR PROGRAM FOR CITY STREETS – MONTHLY

NOT COMPLETED:

REPAVE CRITICAL ROADS AS FUNDS ARE ALLOCATED – as funds are allocated (Fieldview Dr. & Brookfield Dr.)
REVIEW WITH PLANNING AND ADMINSTRATION TO THE DEVELOPMENT OF A GIS MAPPING SYSTEM FOR ROADS, WATER & SEWER – APRIL/MAY
BRIDGE INSPECTION. AND REPAIR PER STATE REQUIREMENTS – SEPT. 30

FY 2012 PERFORMANCE BASED ANNUAL BUDGET

DEPARTMENT: 61920 SPECIAL EVENTS

STATEMENT OF SERVICE

The City of Auburn Special Events is to create and promote a broad range of enjoyable activities and event opportunities for the community and visitors to enjoy. Our mission is to promote economic development and growth for our businesses today and for the future.

OBJECTIVES FOR FISCAL YEAR 2012

To continue to develop strong volunteer committee- January 2012
To coordinate and implement Auburnfest – October 2012

To coordinate and implement 5k Road Race and Walk with October festival-October 2012
To coordinate and implement "Sounding off the Christmas Season"- November 2011
To coordinate and implement Independence Day Celebration- July 2012
To coordinate and implement Springfest-April 2012
To continue to work with Downtown Development Committee to accomplish events and activities- January 2012
To coordinate and implement Movies in the Park series April through October.

WORKLOAD MEASURES

1050 Hours

PRODUCTIVITY MEASURES

October Festival -250
"Sounding off the Christmas Season"-200
Independence Day Celebration- 300
Springfest- 150
5k Road Race and Walk-100
Movies in the Park-50

AUTHORIZED POSITIONS

N/A

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

To form a strong volunteer committee-Completed
To coordinate and Implement Auburnfest-Completed October 2011
To coordinate and Implement "Sounding off the Christmas Season"-Completed November 2011
To coordinate and Implement Independence Day Celebration-Ongoing till July 2011
To coordinate and Implement Springfest-Completed April 2011
To work with Downtown Development Committee to accomplish activities and events-Ongoing
To coordinate and Implement the 2010 Auburn Pageant- Completed October 2010

FY 2012 PERFORMANCE BASED ANNUAL BUDGET

DEPARTMENT: 62000- PARKS AND LEAISURE

STATEMENT OF SERVICE

The City of Auburn Parks and Leisure Services Department is to provide safe, clean, and accessible facilities, parks and open spaces along with professionally managed leisure activities for all people. Services shall be provided to enrich the quality of life for all local citizens and to provide economic value and development through facilities that create tourism and encourage long-term community stability and growth.

OBJECTIVES FOR FISCAL YEAR 2012

Grants
Apply for Recreational Trails Grant to establish a walking trail at 6th Street- November 2011
Apply for LWCF Grant to fund current Parks and Leisure capital projects-April 2012

Senior Programming
Coordinate and implement senior luncheon each month
Coordinate and implement three senior game nights- October through January/February through May/June through September
Plan and implement Senior Valentine Day Social-February 2012
Plan and implement one annual senior trip- October 2012

Athletic Programming

Assist with Auburn Dixie Youth Baseball/Softball. Attend three ADY Board meetings January/March/August.
Partner with city sponsored organization to offer youth athletic programming not limited to basketball, soccer, flag football, and tennis-October 2011

Special Programming

Offer two or more instructional recreation classes/programs not limited to aerobics, karate, zoomba, teen workshops, exercise boot camp, dance, ballet and tap-October 2012

Festivals and Events

To coordinate and implement October festival – October 2012
To coordinate and implement 5k Road Race and Walk with October festival-October 2012
To coordinate and implement "Sounding off the Christmas Season"- November 2011
To coordinate and implement Independence Day Celebration- July 2012
To coordinate and implement Springfest-April 2012

Parks

Relocation of Community Garden to 6th Street by April 2012
Coordinate landscape, ground maintenance, beautification, and park planning work; administer all park construction projects-Daily
Coordinate and finish project with City Engineer for Phase II construction of the Sports Complex, April 2012
Coordinate with City Engineer for concept design for Multi-use Park at Mary Carter Rd. December 2012

Other

Plan and Implement all Parks & Leisure Commission meetings-Monthly
Increase volunteers for all city special events by 25%-September 2012

WORKLOAD MEASURES

1050 Hours worked- Specials Events/Festivals
1030 Hours worked-Parks and Leisure Services

PRODUCTIVITY MEASURES

Special Events and Festivals-	1050
Coordinate landscaping, beautification and park construction-	400
Senior Programming-	200
Preparing reports, research, purchasing, maintenance of records, office detail-	175
Athletic Programming-	100
Meetings (Workshops, council, training, education-	100
Communications-	55

AUTHORIZED POSITIONS

GRADE 25	FULL TIME
GRADE 15	FULL TIME

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

Grants
Apply for Trail Grant to establish a walking trail-Not completed
Apply for Grow Your Garden grant-Not completed

Senior Programming

There will be one planned senior luncheon each month-Completed
The seniors will be offered the opportunity to participate in 3 game nights. Completed
Senior Valentine Day Social-Completed February 2011

Other Programming

Assist with the Auburn Dixie Youth Baseball Softball Program. Attend two ADY Board meetings one in January, another in March-Completed
Offer to start a Junior Tennis League working with Coach Waymire-Not Completed
Offer youth basketball program that is coordinated and administered by the City of Auburn-Completed March 2011

Special Events/Festivals

To form a strong volunteer committee-Completed
To coordinate and implement October festival-Completed October 2011
To coordinate and implement "Sounding off the Christmas Season"-Completed November 2011
To coordinate and implement Independence Day Celebration-Ongoing till July 2011
To coordinate and implement Springfest-Completed April 2011
To work with Downtown Development Committee to accomplish activities and events-Ongoing
To coordinate and implement the 2010 Auburn Pageant- Completed October 2010

Parks

Relocation of Community Garden to 6th Street-Not completed
Coordinate landscape, ground maintenance, beautification, and park planning work; administer all park construction projects-Completed/Ongoing
Coordinate with City Engineer for Phase I construction of the new Sports Complex-Completed

Other

Plan and implement all Parks & Leisure Commission meeting-Completed/Ongoing
Increase volunteers for all city special events by 25%-Completed/Ongoing

FY 2012 ANNUAL BUDGET

DEPARTMENT: 65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with organized access to information and services in order to meet their educational, informational, recreational, and cultural needs.

OBJECTIVES FOR FISCAL YEAR 2012

- Increase circulation by 3%
- Increase patron traffic by 3%
- Increase program attendance for all age levels by 3%
- Continue to provide current technologies that meet patron demand and anticipate ever-evolving needs while facilitating the search and use of informational resources.
- Increase management position from 30 hours per week to 37.5 hours per week. This additional time investment will allow the library to further impact citizens by building community, creating social capital, and positioning the library as the heart of the community.

WORKLOAD MEASURES

Operational hours for fy11	2,132 (41 hours per week × 52 weeks)
Staffing hours worked for fy11	6,755 (122.5 staffing hours per week × 17.3 weeks) (133.6 staffing hours per week x 34.7 weeks)

PRODUCTIVITY MEASURES

Circulation – April 1, 2010 – March 31, 2011 (Includes checking out, checking in, transits, and re-shelving)	47,748
Programming attendance – April 1, 2010 – March 31, 2011 (Preparing and performing children's, teen, and adult programs)	3,788
Computer Usage – April 1, 2010 – March 31, 2011 (Assistance with sources, usage, computer and print management, troubleshooting)	16,860
Patron Traffic – April 1, 2010 – March 31, 2011	42,672

AUTHORIZED POSITIONS	3.56 FTE'S
GRADE	1 MANAGER, 4 ASSISTANTS, 3 AIDES

For FY '12, we request an increase in funding of 3% ($122,593). We greatly appreciate the continuing support that the City of Auburn gives to its library.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011

April 2010-March 2011 -- Compare to April 2009-March 2010

- Increase circulation 10%
  - We maintained the level of circulation from the previous year.
- Increase customer traffic 10%
  - We maintained the level of circulation from the previous year.
- Increase computer use 10%
  - Computer usage increased by nearly twice this amount at around 20%.
- Increase programming attendance 25% for all age levels
  - For the purposes of this report, April 2010 – March 2011, total attendance equaled 3,788. Although the increase did not meet the 25% objective, the number reflects outstanding participation in library programming.
- Maintain funding for books from Barrow County
  - Barrow County is not currently able to provide funding for books. Piedmont Regional Library System staff will continue to advocate for adequate funding from the county.
- Maintain operational funding from Barrow BOE
  - Piedmont Regional Library System staff requested the same amount as last year. Although we are awaiting confirmation, we expect to receive the same amount.

FY 2012 ANNUAL BUDGET

DEPARTMENT: PLANNING AND ZONING

STATEMENT OF SERVICE: The core mission of the City Planner's office is to serve as multi-functional research, facilitation and management resource for the creation and administration of the planning documents, and procedures for the City's long and short term development objectives. In addition to these responsibilities, this department is improving its Geographic Information System (GIS) capability and expanding this resource to other departments through cooperative ventures and knowledge sharing.

This fiscal year will experience a focus on achieving the prime objectives expressed in the recently adopted Redevelopment Plan of creating quality rental housing and improving Auburn's business sector.

OBJECTIVES FOR FISCAL YEAR 2012:

- Facilitate submittal of Auburn Station for funding assistance to develop first apartment phase;
- Partner with Public Works in Sign Reflectivity Project and mapping of utilities;
- Complete Fourth Ave. streetscape improvement
- Complete adoption of Architectural Design Guide for Overlay District
- Apply for State funds to improve Sixth Avenue streetscape
- Upgrade GIS software to version 10.
- Provide online mapping access

PROJECT	MEASURE	TIME
Auburn Station Apartments	1. Assemble and submit application to Federal Home Loan Bank's Affordable Housing Program	June 2012
Partner with PW in GIS applications for Sign Reflectivity, Utilities, and Stormwater.	1. Begin replacement one quarter of road signs in first year. 2. Begin Fire Hydrants and Stormwater Outfalls map layers.	Sept. 2011 Aug. 2012
Fourth Avenue Streetscape	Complete installation of new sidewalk, trees and lamp post.	Oct. 2011
Sixth Avenue Streetscape	1. Order survey 2. Design approval by P&Z, City Council	Sept. 2011 Nov. 2011
Overlay Architectural Design Guide	Complete adoption of document, which was interrupted during SIP process.	Oct. 2011
GIS Software upgrade	Purchase two licenses for ArcGIS v. 10. Additional license will be for PW	Oct. 2011
Provide web-based mapping for City departments.	Initiate ArcGIS off-site server access for PW, PD, and other City depts., as needed.	Nov. 2011
Ga. Initiative for Community Housing (GICH)	Complete sophmore participation requirements.	Sept. 2012

Provide online public access to Auburn tax maps.	1. Secure estimate for websitedevelopment 2. Launch access interface	Oct. 2011 Apr. 2012

WORKLOAD MEASURES:

Hours worked	4,000 (2 x 40 x 50 = 4,000)
Comp Time Rollover for 2011	26.75
Comp Time Hours earned for 2011	31.00
Comp Time Hours used in 2011	24.00
Vacation Hours Earned	160.00
Vacation Hours Used	120.00

PRODUCTIVITY MEASURES:

Permit & Licenses	14 hrs x 2 x 50 wks = 1,400
Planning & Zoning	20 hrs x 2 x 50 wks = 2,000
Inspections	6 hrs x 2 x 50 wks = 600
	TOTAL = 4,000

AUTHORIZED POSITIONS

2 FULLTIME	GRADE
	1 @ 28
	1 @ 15

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2012-NEW

PROJECT	MEASURE	TIME
Expand GIS to PW/P&R	Install map making tools in PW for all concept maps.	Carried over to FY2012
Achieve Bldg Official Credential	Issuance of Certificate	Deleted, will use contracted resource
Complete SIP	Plan Adoption	Completed
Distribution of draft guide	Mail copy of guide to all property owners in Overlay	No change to draft distributed in 2010
Arch. Guide Implementation	Conduct workshop with property owners in Overlay Dist	Will not be necessary since no change due to SIP adoption
Complete Arch. Design Guide	Guide Adoption by City Council	Carried over to

		FY2012
Housing Improvement Plan (Expanded to Redevelopment Plan that included commercial improvements)	Attend 1st GICH retreat	Completed
	Complete housing research	Completed
	Prepare draft	Completed
	Conduct public workshops	Completed
	Attend 2nd GICH retreat	On Schedule

FY 2012 ANNUAL BUDGET

DEPARTMENT:

74500 CODE ENFORCEMENT

STATEMENT OF SERVICE

The mission of the Code Enforcement Unit is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements.

OBJECTIVES FOR FISCAL YEAR 2012

- Complete first part of Level 1 GACE Training by September 1, 2011
- Complete first part of Asbestos Training by November 1, 2011
- Start property maintenance and housing inspector certified training by October 2011
- Start zoning enforcement officer training by October 2011
- Complete Soil Erosion and Sediment Control 1B by November 30, 2011

WORKLOAD MEASURES

Hours worked	2000 (1 x 40 x 50 = 2000)

PRODUCTIVITY MEASURES

Citizen Complaints	2 hrs x 1 x 50 = 100
Case Investigations	6 hrs x 1 x 50 = 300
Inspection of Properties	8 hrs x 1 x 50 = 400
Telephone Follow-ups	4 hrs x 1 x 50 = 200
Preparation of Reports	15 hrs x 1 x 50 = 750
Testifying in Court	2 hrs x 1 x 50 = 50
Meetings	1 hrs x 1 x 50 = 100
Miscellaneous	2 hrs x 1 x 50 = 100
Total	40 hrs x 1 x 50 = 2000

AUTHORIZED POSITIONS

GRADE

1 FULL TIME GRADE 17

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

- Acquire and Implement Standard Operating Procedures by December 31,2010 - completed November 2010
- Complete first part of Level 1 GACE Training by November 1, 2010- Not completed
- Complete second part of Level 1 GACE Training by June 1, 2011- Not completed
- Complete Soil Erosion and Sediment Control 1A by October 31, 2010- Completed October 2010
- Complete Soil Erosion and Sediment Control 1B by November 30, 2010-Not completed

FY 2012 ANNUAL BUDGET

DEPARTMENT:

Auburn Downtown Development Authority

STATEMENT OF SERVICE

The purpose of the Auburn Downtown Development Authority is to promote and encourage quality business and economic development, which is reflective of our citizens' civic heritage and the City's small town atmosphere with commitment to our community's future.

OBJECTIVES FOR FISCAL YEAR 2012

- Implement the Façade Grant
- Continue to work with the City to develop the Hawthorne Property as an event facility
- Continue to encourage an image of Auburn as a destination through the production of events and activities including, but not limited to Spring Gardening Expo, Georgia Cities Week, "For the Love of Dogs!" and "Spiderweb Spooktacular!" To assist and participate in the production of Armed Forces Day Parade & Celebration, Auburn's Independence Day Celebration, Auburn Beauty Pageant, AuburnFest and Sounding Off the Christmas Season.
- To solicit developers and encourage entrepreneurs to choose Auburn for their places of business

WORKLOAD MEASURES	HOURS WORKED
Hours Worked (reg)	1560

PRODUCTIVITY MEASURES	
Downtown Development Authority Coordinator	1300
Board Members Monthly Committee Meetings	168
Total	1468

AUTHORIZED POSITIONS
GRADE

SHERRIE R. MILLER 1 PART-TIME

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

ACCOMPLISHED –

- SPIDERWEB SPOOKTACULAR – HALLOWEEN CELEBRATION FOR KIDS – OCTOBER 30, 2010
- SOUNDING OFF THE CHRISTMAS SEASON!
    - BROUGHT SANTA TO AUBURN IN A SLEIGH PULLED BY LIVE REINDEER!
    - BROUGHT DICKENS CAROLERS TO AUBURN TO PERFORM AND LEAD VISITORS IN CAROLING
- VOLUNTEER APPRECIATION CELEBRATION – JANUARY 2011
- AUBURN SPRING GARDENING EXPO – APRIL 2011
- GEORGIA CITIES WEEK CELEBRATION
    - ESSAY CONTEST
    - HOMESCHOOLERS PLANT IN THE CHILDREN'S BUTTERFLY GARDEN
    - HOMESCHOOLER BIRDHOUSE CONTEST
    - AUBURN ELEMENTARY 5TH GRADE TAKEOVER
    - AUBURN BUSINESS APPRECIATION DAY (VISIT BUSINESSES WITH GIFT BAGS)
- "FOR THE LOVE OF DOGS!" – APRIL 2011
- AUBURN FARMER'S MARKET – JUNE 15 – SEPTEMBER 28

NOT ACCOMPLISHED:

- DOWNTOWN DEVELOPMENT AUTHORITY RETREAT – WINTER, 2011

WATER - FY 2012 ANNUAL BUDGET

DEPARTMENT: WATER DEPARTMENT-44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply. We are committed to provide quality customer services and treat our customers with fairness, honesty and respect. We will encourage conservation through education in order to ensure an adequate future supply. We will provide, maintain, repair, or replace water supply structures as needed in an efficient and cost effective manner.

OBJECTIVES FOR FISCAL YEAR 2012

- REPLACE SERVICE LINES – SEPT. 2, 2012
- INSTALL NEW WATER LINES IN GREENTREE SUBDIVISION -- SEPT. 30, 2012
- REPLACE HIGH VOLUME METERS AT AUBURN BUSINESSES – 1/3 BY AUG. 30, 2012 & 1/3 BY SEPT. 30, 2012 & 1/3 IN THE 2013 BUDGET
- ESTABLISH CONTRACT FOR MAINTENANCE OF #2 WATER TANK LOCATED AT KILCREASE AND BROWNS BRIDGE RD – AUG, 2011

WORKLOAD MEASURES

HOURS WORKED = 18,000

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	1,000
FLUSHING AND TESTING	1,000
TRAINING	1,000
REREAD CUSTOMERS AND READ MAIN METERS	1,000
CONNECTS AND DISCONNECTS	1,000
LOCATES	1,000
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	5,240
Maintenance	3,760
Customer Service and Billing	4,000

AUTHORIZED POSITIONS

GRADE 17-1

GRADE 15-2

GRADE 13-6

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

COMPLETED:

- CONTINUE TRAINING AND EDUCATION TO INSURE EMPLOYEE SAFETY AND KNOWLEDGE - MONTHLY
- CONTINUE TO PROVIDE A SAFE AND RELIABLE SUPPLY OF WATER WHICH EXCEEDS THE STATE'S STANDARDS-MONTHLY
- ENSURE THE QUANTITY OF WATER IS ENOUGH TO SUPPORT DEMAND-MONTHLY
- CONTINUE TO REDUCE THE AMMOUNT OF NON REVENUE WATER - MONTHLY
- PROVIDE COURTEOUS CUSTOMER SERVICE ONGOING
- MAINTAIN ACCURATE ACCOUNT FOR ALL CUSTOMERS - MONTHLY

NOT COMPLETED:

- REPLACE SERVICE. LINES, SEP. 30, 2011

FY 2012 ANNUAL BUDGET

DEPARTMENT: STORMWATER - 43200

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES FOR FISCAL YEAR 2012

- Plan and coordinate the NPDES compliance program for the City– Jan
- Provided public education and outreach information – Sept
- Perform field inspections of City to verify proper operation and maintenance - Sept
- Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - Sept
- Record and respond to all types of stormwater complaints – Monthly
- Pollution Prevention Training for all Public Works/Parks & Recreation employees – Oct
- Establishes databases of existing stormwater infrastructure within the City – Aug
- Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality – Sept
- Complete CIP (Capital Improvement Projects): Lakeview Drive Pipe Replacement plus Mary Carter Road Detention Pond - Aug

WORKLOAD MEASURES

Hours Worked = 2080

PRODUCTIVITY MEASURES

- Reports 600
- Education 100
- Inspections 1000
- Record Keeping 380

AUTHORIZED POSITIONS – N/A

GRADE

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2011- NEW

- *Completed* the General National Pollutant Discharge Elimination System Permit No. GAG610000 for Small Municipal separate Storm Sewer System – Jan

- *Provided* public education and outreach information – March

- *Mapped/Inventoried* stormwater structures - Nov

- *Implemented* dry weather outfall screening inspections – Nov

- *Implemented* illicit discharge removal procedures – Nov

- *Recorded* and *responded* to all types of stormwater complaints – Monthly

- *Maintained* a database of industrial and commercial sites in City who contributed stormwater pollution – Nov

- *Yearly training completed* for reduction of pollutants into stormwater management system from City activities (Pollution Prevention Training) – Oct

- *Utilized* Public Works staff and Community Service Workers for clean up along City streets, parking lots and maintenance of yards –Nov

- *Attended* G.A.C.E. Certification Training –March

- *Implemented* Pipe Replacement Program with Public Works – Aug

- *Stormwater Utility Fee Implemented* and began billing for stormwater fees

OBJECTIVES NOT COMPLETED FOR FISCAL YEAR 2011

- Georgia Soil Water Conservation Commission Level 1B Re-Certification – Aug
- Attend G.A.C.E. Certification Training –Oct
- Sue Lane Drainage/Governor's Ridge flooding across two properties - Aug

FY 2012 Proposed Budget Analysis

1. General Fund	FY 2012	FY 2011 Proposed	FY 2010
	$3,329,276.49	$3,350,986.66	3,548,500.70

Budget for FY 2007 was $3,397,071 FY 2012 has a reduction of $67,794.00

Since FY 2008 $3,814,168 a reduction for FY 2012 of $484,892 (-12.7%)

2. No tax increase

3. Reduction in 13 of 18 Departments

4. No budget items for Capital Improvements (CIP) in General Fund

5. Eliminated Deputy Court Clerk Position

6. Reduced Court Dates from 3 days to 2

7. Performance Based Budget with objectives, work load measurements and time lines for accomplishments

8. Continued Health Grant of $3,000.00 for Staff to reduce injuries and cost for worker compensation claims

9. No across the board raises for staff

10. Added New Maintenance Worker I to Water Fund

11. Cut marketing budget by $5,000.00 in Administration/Financial

12. Eliminated new vehicle purchases for Police

13. Moved One PW position in General Fund to Water Fund

14. Purchase new truck for Water Fund

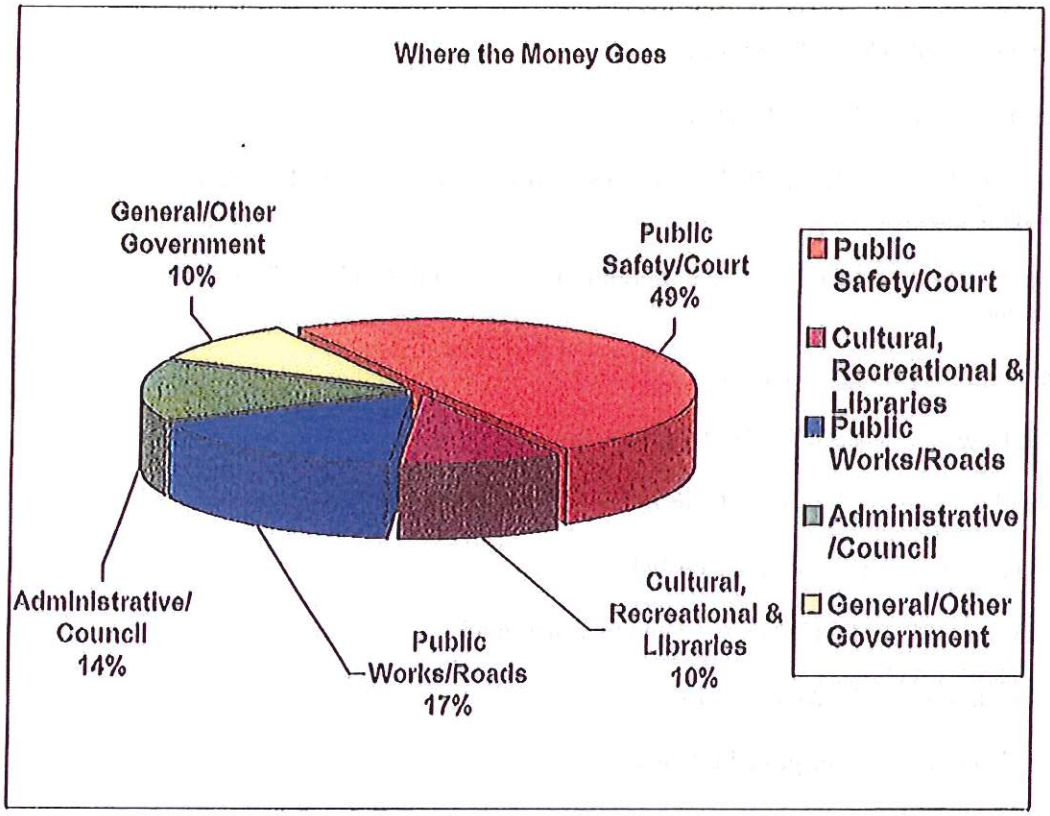
15. Lease sign truck for three years in Roads

16. Anticipate Heath, Dental and Life Insurances increase of 5- 7.5% ($37.632)

CITY OF AUBURN

General Fund Budget - Where the Money Goes

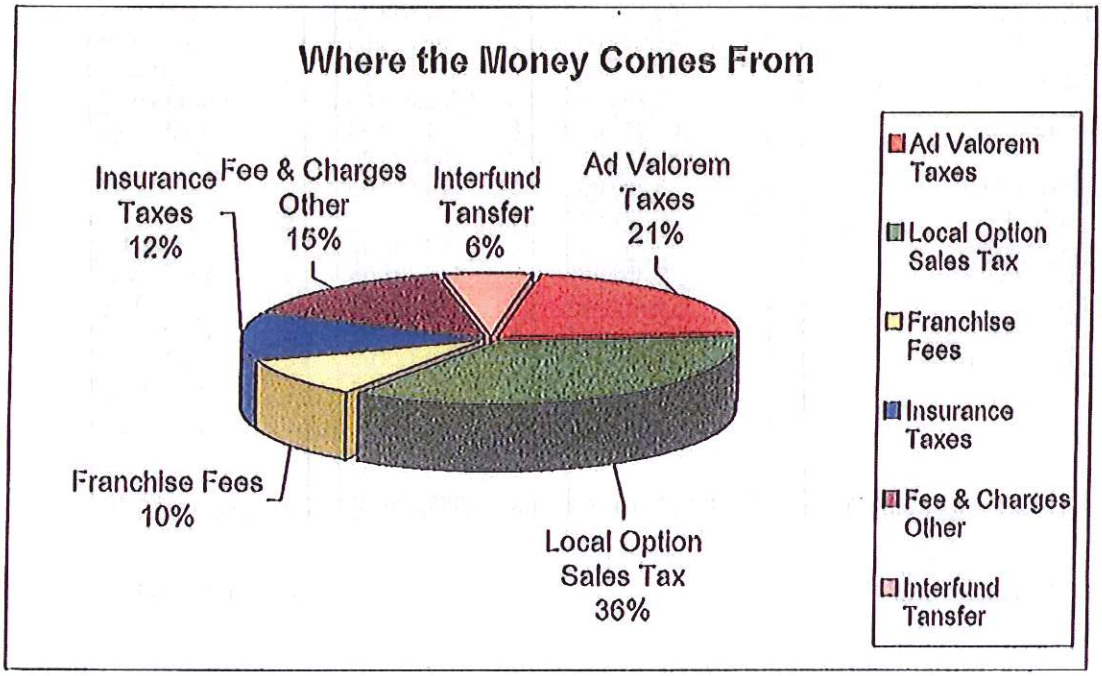
	FY2012	
Public Safety/Court	$ 1,659,264.80	49%
Cultural, Recreational & Libraries	$ 329,807.12	10%
Public Works/Roads	$ 553,899.70	17%
Administrative/Council	$ 461,804.92	14%
General/Other Government	$ 324,509.95	10%
Total General Fund Budget	$ 3,329,276.49	



CITY OF AUBURN

General Fund Budget - Where the Money Comes From

	FY2012	
Ad Valorem Taxes	$ 706,600.00	21%
Local Option Sales Tax	$ 1,190,000.00	36%
Franchise Fees	$ 331,500.00	10%
Insurance Taxes	$ 386,000.00	12%
Fee & Charges Other	$ 508,888.00	15%
Interfund Tansfer	$206,288.49	6%
Total General Fund Budget	$ 3,329,276.49	



CITY OF AUBURN
PROPOSED BUDGET FY2012
COMPARISON FY2010, FY2011, FY2012
JULY 26, 2011

SUMMARY OF GENERAL FUND BUDGET FY2010 vs. FY2011 vs. FY2012			
DEPARTMENT	FY2010 AMOUNT	FY2011 AMOUNT	FY2012 AMOUNT
LEGISLATIVE-A/C	$ 72,266.29	$ 38,855.04	$ 37,855.04
EXECUTIVE - MAYOR-A/C	$ 58,695.60	$ 52,553.80	$ 51,503.80
ELECTIONS-A/C	$ 4,515.00	$ 3,850.00	$ 3,685.24
FINANCIAL-A/C	$ 412,531.69	$ 355,016.53	$ 353,760.84
LAW-A/C	$ 32,500.00	$ 30,000.00	$ 15,000.00
DATA PROCESSING-GG	$ 104,500.00	$ 122,816.32	$ 117,500.00
GOV'T BLDG-PW	$ 84,940.08	$ 80,850.00	$ 76,090.00
MUNICIPAL COURT-PS	$ 147,819.00	$ 153,852.29	$ 92,755.27
POLICE-PS	$ 1,480,735.50	$ 1,458,684.35	$ 1,501,975.27
PUBLIC WORKS-PW	$ 365,313.06	$ 351,889.83	$ 316,909.70
ROADS-PW	$ 82,200.00	$ 66,000.00	$ 85,900.00
STREET LIGHTING-PW	$ 75,000.00	$ 75,000.00	$ 75,000.00
STORMWATER-EF	$ 76,281.98	$ -	$ -
SPECIAL EVENTS-CRL	$ 43,000.00	$ 56,750.00	$ 54,250.00
PARKS & LEISURE-CRL	$ 112,658.42	$ 117,821.68	$ 152,964.12
LIBRARY-CRL	$ 119,022.68	$ 119,022.68	$ 122,593.00
PLANNING & ZONING-GG	$ 162,809.34	$ 150,896.09	$ 156,134.38
CODE ENFORCEMENT -PS	$ 71,540.03	$ 65,125.03	$ 64,524.26
DDA-GG	$ 42,172.03	$ 52,003.02	$ 50,875.57
TOTAL GENERAL FUND BUDGET	$ 3,548,500.70	$ 3,350,986.66	$ 3,329,276.49

SUMMARY OF WATER FUND BUDGET	$ 1,153,206.18
SUMMARY OF STORM WATER BUDGET	$ 129,684.71

Personnel Cost

	# of Positions FY 11	Cost FY 11	# of Positions FY 12	Cost FY 12
32000 POLICE	22	$ 843,181.04	22	$ 823,030.00
15100 Finn/Admin	5	$ 183,705.60	4	$ 183,705.60
2650 Court	2	$ 73,944.00	1	$ 44,096.00
41000 Public Works	5	$ 201,260.80	4	$ 171,412.80
44000 Water	7	$ 224,286.40	9	$ 253,822.40
74100 Planning	2	$ 84,011.20	2	$ 84,011.20
74500 Code Enf.	1	$ 35,401.60	1	$ 35,401.60
43200 Stormwater	1	$ 39,041.60	1	$ 39,041.60
62000 Parks/Lei.	1	$ 36,275.20	2	$ 66,497.60
75500 Downtown D	1	25,287.60	1	$25,287.60
	47	$ 1,746,395.04	47	$ 1,726,306.40

Total Postions	46 FT and 1PT		46 FT and 1PT
GF	36 FT and 1 PT		36 FT and 1PT
Water	7 FT		9 FT
Storm Water	1 FT		1 FT

GF Total Cost				$ 1,433,442.40
Water Total Cost				$ 253,822.40
Storm Water TC				$ 39,041.60
Total Personnel				$ 1,726,306.40

CITY OF AUBURN
PROPOSED BUDGET FY2012
COMPARISON FY2009 - FY2011
JULY 26, 2011

Account	Description	Actual Budget FY2011	Proposed Budget FY2012
100-000-00000-00000-122500	DEFERRED REVENUES	0.00	0.00
100-000-00000-00000-034783	AUBURN FEST CELEBRATION	4,000.00	8,000.00
100-000-00000-00000-034784	JULY 4TH FEST CELEBRATION	10,000.00	10,000.00
100-000-00000-00000-034785	AUBURN PAGEANT	0.00	0.00
100-000-00000-00000-034786	DONATIONS - CHRISTMAS SEASON	0.00	2,000.00
100-000-00000-00000-034790	DONATIONS - POLICE DEPT	3,000.00	3,000.00
100-000-00000-00000-034791	DONATIONS - PARKS & LEISURE	2,000.00	2,000.00
100-000-00000-00000-034792	DONATIONS - LIBRARY	1,500.00	0.00
100-000-00000-00000-311100	REAL PROPERTY - CURRENT YEAR	690,000.00	650,000.00
100-000-00000-00000-311110	PUBLIC UTILITY REVENUES	0.00	0.00
100-000-00000-00000-311200	REAL PROPERTY - PRIOR YEARS	12,000.00	4,000.00
100-000-00000-00000-311300	PERSONAL PROP - CURRENT YEAR	0.00	0.00
100-000-00000-00000-311310	PERSONAL PROP - MOTOR VEH	78,000.00	50,000.00
100-000-00000-00000-311320	PERSONAL PROP - MOBILE HOME RE	4,500.00	2,500.00
100-000-00000-00000-311350	RAILROAD EQUIPMENT	300.00	300.00
100-000-00000-00000-311400	PERSONAL PROP - PRIOR YEAR	0.00	500.00
100-000-00000-00000-311600	REAL ESTATE TFR (INTANGIBLE)	5,500.00	6,000.00
100-000-00000-00000-311705	FRANCHISE FEE-GAS	10,000.00	10,000.00
100-000-00000-00000-311710	FRANCHISE FEE-ELECTRIC	217,466.68	231,000.00
100-000-00000-00000-311715	FRANCHISE FEE - SANITATION	30,000.00	30,000.00
100-000-00000-00000-311750	FRANCHISE TAX-TELEVISION/CABLE	42,000.00	46,000.00
100-000-00000-00000-311760	FRANCHISE TAX-TELEPHONE	15,500.00	14,500.00
100-000-00000-00000-311790	FRANCHISE TAX-OTHER	0.00	0.00
100-000-00000-00000-313100	LOCAL OPTION SALES & USE TAX	1,180,000.00	1,190,000.00
100-000-00000-00000-314200	EXCISE TAX-ALCOHOLIC BEVERAGE	85,000.00	85,000.00
100-000-00000-00000-316100	BUSINESS AND OCCUPATION TAXES	22,500.00	26,000.00
100-000-00000-00000-316150	INSURANCE PREMIUM EXCISE TAXES	14,000.00	17,500.00
100-000-00000-00000-316200	INSURANCE PREMIUM TAXES	395,000.00	386,000.00
100-000-00000-00000-316300	FINANCIAL INSTITUTION TAXES	15,000.00	8,000.00

Account	Description	Actual Budget FY2011	Proposed Budget FY2012
100-000-00000-00000-318000	OTHER TAXES	0.00	0.00
100-000-00000-00000-319000	PENALTIES & INT-DELINQUENT TAX	0.00	0.00
100-000-00000-00000-321100	BUSINESS LICENSE-ALCOHOLIC BEV	15,800.00	20,000.00
100-000-00000-00000-321200	BUSINESS LICENSE-GENERAL	0.00	0.00
100-000-00000-00000-321900	BUSINESS LICENSE-OTHER	0.00	0.00
100-000-00000-00000-322210	ZONING AND LAND USE	6,500.00	6,500.00
100-000-00000-00000-322230	PERMITS - SIGNS	2,500.00	2,500.00
100-000-00000-00000-322280	PARKS & LEISURE FUND RAISING	2,500.00	2,500.00
100-000-00000-00000-322285	PARKS & LEISURE PROGRAM FEES	1,500.00	1,500.00
100-000-00000-00000-322310	PAVILLION/CAMPSITE RENTALS	750.00	750.00
100-000-00000-00000-322315	OTHER BLDG RENTALS	9,600.00	0.00
100-000-00000-00000-322410	J.D. WITHERS -BLDG RENTAL	2,500.00	2,500.00
100-000-00000-00000-322490	LOVE OF DOGS - DDA	1,650.00	1,000.00
100-000-00000-00000-322495	FARMER'S MARKET - DDA	400.00	400.00
100-000-00000-00000-322500	COMMUNITY GARDEN - DDA	500.00	500.00
100-000-00000-00000-322505	DDA FUND RAISING	8,500.00	1,500.00
100-000-00000-00000-322510	COMMUNITY YARD SALES	1,200.00	1,000.00
100-000-00000-00000-322525	ARMED FORCES DAY	0.00	2,000.00
100-000-00000-00000-323100	PERMITS - BLDG STRUCTURES	20,000.00	20,000.00
100-000-00000-00000-335100	HOMEOWNERS TAX RELIEF GRANT	0.00	0.00
100-000-00000-00000-337100	SPECIAL PURPOSE LOCAL OPT TAX	0.00	0.00
100-000-00000-00000-341185	FUEL SURCHARGE FEE/PD	9,500.00	12,500.00
100-000-00000-00000-341190	TECHNICAL-INT.S10/FEE	7,500.00	7,500.00
100-000-00000-00000-341195	ENCUMBERED TECH FEES	0.00	0.00
100-000-00000-00000-341910	ELECTION QUALIFYING FEES	0.00	0.00
100-000-00000-00000-342000	PUBLIC SAFETY REVENUE	6,000.00	6,000.00
100-000-00000-00000-344110	REFUSE COLLECTION CHARGES	0.00	0.00
100-000-00000-00000-344125	DIRECTIONAL SIGNS	0.00	0.00
100-000-00000-00000-344130	SALE OF RECYCLED MATERIALS	750.00	750.00
100-000-00000-00000-344260	STORM WATER FEES	0.00	0.00
100-000-00000-00000-347900	CULTURE & RECR.- OTHER	0.00	0.00
100-000-00000-00000-349100	CEMETERY FEES	1,800.00	1,800.00

Account	Description	Actual Budget FY2011	Proposed Budget FY2012
100-000-00000-00000-351170	MUNICIPAL FINES - COURT	225,000.00	225,000.00
100-000-00000-00000-351175	MUNICIPAL COURT-FINES(CONTRA)	-53,812.00	-53,812.00
100-000-00000-00000-361000	INTEREST REVENUES	102,000.00	60,000.00
100-000-00000-00000-371000	CONTRIB./DONATIONS-PRIVATE	0.00	0.00
100-000-00000-00000-389000	MISC. REVENUE - OTHER	15,800.00	15,800.00
100-000-00000-00000-389100	INSURANCE CLAIM REIMB.	0.00	0.00
100-000-00000-00000-390275	GREAT AMERICAN CLEAN-UP DAY	2,500.00	2,500.00
100-000-00000-00000-391000	INTERFUND TRANSFERS	122,781.98	206,288.49
100-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00
100-000-00000-00000-393500	PROCEEDS - CAPITAL LEASE	0.00	0.00
TOTAL:		3,350,986.66	3,329,276.49
TOTAL:	GENERAL FUND	3,350,986.66	3,329,276.49

Account	Description	Actual Exp. FY2009	Actual Exp. FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-11000-00000-511100	REGULAR EMPLOYEES	22,850.00	19,200.00	19,200.00	19,200.00
100-000-11000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,292.70	1,190.40	1,190.40	1,190.40
100-000-11000-00000-512300	MEDICARE	302.49	278.40	278.40	278.40
100-000-11000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-11000-00000-512700	WORKERS COMPENSATION	0.00	0.00	61.44	72.96
100-000-11000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
100-000-11000-00000-523100	INS-OTHER THAN EMP BENEF	33,522.40	28,178.17	8,724.80	8,724.80
100-000-11000-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00
100-000-11000-00000-523400	PRINTING AND BINDING	0.00	52.00	0.00	0.00
100-000-11000-00000-523600	DUES AND FEES	384.16	30.55	2,500.00	2,500.00
100-000-11000-00000-523500	TRAVEL	881.27	3,705.24	400.00	400.00
100-000-11000-00000-523700	EDUCATION AND TRAINING	1,706.84	4,247.90	5,000.00	4,000.00
100-000-11000-00000-523900	OTHER	76.83	0.00	0.00	0.00
100-000-11000-00000-531100	GENERAL SUPPLIES & MATL	320.99	552.05	500.00	500.00
100-000-11000-00000-531300	FOOD	645.99	1,122.92	1,000.00	988.48
100-000-11000-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00
100-000-11000-00000-531700	OTHER SUPPLIES	0.00	39.00	0.00	0.00
100-000-11000-00000-541100	SITES	0.00	0.00	0.00	0.00
100-000-11000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL:		61,983.67	58,596.63	38,855.04	37,855.04
TOTAL:	11000 LEGISLATIVE COUNCIL	61,983.67	58,596.63	38,855.04	37,855.04

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-13000-00000-511100	REGULAR EMPLOYEES	18,000.00	18,000.00	18,000.00	18,000.00
100-000-13000-00000-511300	OVERTIME	0.00	0.00	0.00	0.00
100-000-13000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-13000-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00
100-000-13000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,116.00	1,116.00	1,116.00	1,116.00
100-000-13000-00000-512300	MEDICARE	261.00	261.00	261.00	261.00
100-000-13000-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00
100-000-13000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-13000-00000-512700	WORKERS COMPENSATION	0.00	0.00	57.60	68.40
100-000-13000-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-13000-00000-521200	PROFESSIONAL	3,053.75	812.00	4,000.00	4,000.00
100-000-13000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00
100-000-13000-00000-523100	INS-OTHER THAN EMP BENEF	8,380.60	7,044.36	2,181.20	2,181.20
100-000-13000-00000-523210	COMMUNICATIONS-MOBILE	1,462.18	1,334.86	1,400.00	1,400.00
100-000-13000-00000-523230	COMMUNICATIONS-POSTAGE	64.69	53.82	100.00	100.00
100-000-13000-00000-523300	ADVERTISING	268.50	0.00	1,000.00	1,000.00
100-000-13000-00000-523400	PRINTING AND BINDING	328.10	353.00	500.00	500.00
100-000-13000-00000-523500	TRAVEL	1,743.66	3,981.00	4,000.00	4,000.00
100-000-13000-00000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00
100-000-13000-00000-523600	DUES AND FEES	9,872.58	8,710.32	10,550.00	9,500.00
100-000-13000-00000-523700	EDUCATION AND TRAINING	5,984.21	3,189.00	5,000.00	5,000.00
100-000-13000-00000-531100	GENERAL SUPPLIES & MAT'L	456.23	1,026.28	350.00	350.00
100-000-13000-00000-531300	FOOD	1,437.25	5,977.45	3,588.00	3,577.20
100-000-13000-00000-531400	BOOKS & PERIODICALS	0.00	102.50	450.00	450.00
100-000-13000-00000-531700	OTHER SUPPLIES	300.80	102.75	0.00	0.00
100-000-13000-00000-542300	FURNITURE AND FIXTURES	0.00	333.98	0.00	0.00
TOTAL:		52,729.55	52,398.32	52,553.80	51,503.80
TOTAL:	13000 EXECUTIVE MAYOR	52,729.55	52,398.32	52,553.80	51,503.80

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-14000-00000-521200	PROFESSIONAL	3,503.00	3,313.00	3,550.00	3,560.00
100-000-14000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00
100-000-14000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00
100-000-14000-00000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00
100-000-14000-00000-523300	ADVERTISING	0.00	0.00	0.00	125.24
100-000-14000-00000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00
100-000-14000-00000-523500	TRAVEL	0.00	0.00	0.00	0.00
100-000-14000-00000-523700	EDUCATION AND TRAINING	200.00	0.00	300.00	0.00
100-000-14000-00000-531100	GENERAL SUPPLIES & MATL	0.00	0.00	0.00	0.00
100-000-14000-00000-531300	FOOD	0.00	0.00	0.00	0.00
100-000-14000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL:		3,703.00	3,313.00	3,850.00	3,685.24
TOTAL:	14000 ELECTIONS	3,703.00	3,313.00	3,850.00	3,685.24

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-15100-00000-511100	REGULAR EMPLOYEES	$7,197.00	179,488.10	183,705.60	183,705.60
100-000-15100-00000-511300	OVERTIME	3,715.90	0.00	0.00	0.00
100-000-15100-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-15100-00000-512000	FRINGE BENEFITS	0.00	150.00	600.00	600.00
100-000-15100-00000-512100	GROUP INSURANCE	58,039.95	39,381.08	28,422.00	33,006.96
100-000-15100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	5,558.66	10,855.53	11,389.75	11,426.95
100-000-15100-00000-512210	OTHER PAYROLL TAXES	0.00	0.00	0.00	0.00
100-000-15100-00000-512300	MEDICARE	3,293.10	2,537.10	2,663.75	2,672.43
100-000-15100-00000-512400	RETIREMENT CONTRIBUTION	1,284.45	15,112.92	11,507.04	13,017.00
100-000-15100-00000-512600	UNEMPLOYMENT INSURANCE	2,354.31	0.00	0.00	4,300.00
100-000-15100-00000-512700	WORKERS COMPENSATION	10,935.72	520.69	587.86	824.35
100-000-15100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-15100-00000-521100	OFFICIAL / ADMINISTRATIVE	49.38	0.00	0.00	0.00
100-000-15100-00000-521200	PROFESSIONAL	52,388.38	18,810.00	18,500.00	18,000.00
100-000-15100-00000-522220	REPAIR/MAINT.-VEHICLE	1,829.75	465.97	2,000.00	1,200.00
100-000-15100-00000-522220	REPAIR / MAINT. - EQUIP	160.00	62.14	100.00	0.00
100-000-15100-00000-522310	RENTAL OF LAND AND BUILDINGS	845.00	1,440.00	1,000.00	2,100.00
100-000-15100-00000-522320	RENTAL OF EQUIP AND VEHICLES	4,994.55	3,720.82	4,000.00	4,000.00
100-000-15100-00000-523100	INS-OTHER THAN EMP BENEF	1.00	31,792.52	23,040.55	23,040.55
100-000-15100-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00
100-000-15100-00000-523200	COMMUNICATIONS-TELEPHONE	4,846.09	5,147.43	5,000.00	5,192.00
100-000-15100-00000-523210	COMMUNICATIONS-MOBILE PHONE	1,452.72	3,843.24	3,000.00	2,775.00
100-000-15100-00000-523230	COMMUNICATIONS-POSTAGE	1,283.28	3,028.40	1,000.00	3,400.00
100-000-15100-00000-523300	ADVERTISING	4,740.51	6,739.85	6,000.00	2,000.00
100-000-15100-00000-523350	MARKETING	0.00	16,477.97	20,000.00	15,000.00
100-000-15100-00000-523400	PRINTING AND BINDING	879.98	775.29	1,500.00	700.00
100-000-15100-00000-523500	TRAVEL	2,771.62	4,303.64	3,000.00	3,000.00
100-000-15100-00000-523550	DONATIONS & CONTRIBUTIONS	200.00	0.00	1,200.00	500.00
100-000-15100-00000-523600	DUES AND FEES	1,658.60	2,307.77	2,500.00	2,200.00
100-000-15100-00000-523700	EDUCATION AND TRAINING	4,435.00	10,751.52	7,500.00	5,500.00
100-000-15100-00000-523900	OTHER	0.00	0.00	0.00	0.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-15100-00000-531100	GENERAL SUPPLIES & MATL	12,864.12	13,028.88	11,000.00	11,000.00
100-000-15100-00000-531210	WATER / SEWERAGE	0.00	0.00	700.00	700.00
100-000-15100-00000-531230	ELECTRICITY	0.00	0.00	0.00	0.00
100-000-15100-00000-531270	GASOLINE / DIESEL	1,305.04	1,276.05	0.00	500.00
100-000-15100-00000-531300	FOOD	4,008.18	2,295.89	3,500.00	3,000.00
100-000-15100-00000-531400	BOOKS AND PERIODICALS	607.33	244.36	400.00	400.00
100-000-15100-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00
100-000-15100-00000-531700	OTHER SUPPLIES	0.00	569.00	0.00	0.00
100-000-15100-00000-531705	CASH OVER/SHORT	0.00	0.00	0.00	0.00
100-000-15100-00000-542200	VEHICLES	3,720.36	0.00	0.00	0.00
100-000-15100-00000-542300	FURNITURE AND FIXTURES	0.00	225.00	500.00	0.00
100-000-15100-00000-542500	OTHER EQUIPMENT	76.10	0.00	700.00	0.00
TOTAL:		277,496.08	375,351.16	355,016.53	353,760.84
TOTAL:	15100 FINANCIAL ADMINISTRATION	277,496.08	375,351.16	355,016.53	353,760.84

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-15300-00000-521200	PROFESSIONAL	28,867.66	12,889.79	30,000.00	15,000.00
TOTAL:		28,867.66	12,889.79	30,000.00	15,000.00
TOTAL:	15300 LAW	28,867.66	12,889.79	30,000.00	15,000.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-15350-00000-521200	PROFESSIONAL	41,242.61	12,341.59	59,316.32	90,000.00
100-000-15350-00000-521300	TECHNICAL	47,396.53	49,351.98	50,000.00	24,000.00
100-000-15350-00000-523200	COMMUNICATIONS-TELEPHONE	508.29	0.00	1,000.00	500.00
100-000-15350-00000-529999	CONTRACT SERVICES ALLOCATION	5,580.70	2,800.00	0.00	0.00
100-000-15350-00000-542400	COMPUTERS	9,516.91	2,706.55	7,500.00	0.00
100-000-15350-00000-542500	OTHER EQUIPMENT	7,942.00	3,079.75	5,000.00	3,000.00
TOTAL:		112,187.04	70,279.87	122,816.32	117,500.00
TOTAL:	15350 IT INFORMATION TECH.	112,187.04	70,279.87	122,816.32	117,500.00

100-000-15350-00000-521200	PROFESSIONAL	VC3 services	$	72,384.00
		Live Vault	$	3,840.00
		Phone Server	$	9,408.00
		VC3 Contigenc	$	4,000.00
		Total	$	89,632.00
100-000-15350-00000-521300	TECHNICAL	Springbrook	$	17,000.00
		Capital maint	$	1,500.00
		Cisco Smartnet	$	4,500.00
		Contigency	$	1,000.00
		Total	$	24,000.00
100-000-15350-00000-523200	COMMUNICATIONS-TELEPHONE		$	500.00
100-000-15350-00000-542500	OTHER EQUIPMENT	Server A/C	$	2,500.00
		Media PC	$	500.00
		Total	$	3,000.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-15650-00000-511100	REGULAR EMPLOYEES	12,008.01	12,601.07	0.00	0.00
100-000-15650-00000-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00
100-000-15650-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00
100-000-15650-00000-512200	SOCIAL SECURITY (FICA) CONTR	744.52	781.29	0.00	0.00
100-000-15650-00000-512300	MEDICARE	174.11	182.74	0.00	0.00
100-000-15650-00000-512400	RETIREMENT CONTRIBUTION	0.00	876.39	0.00	0.00
100-000-15650-00000-512600	UMEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-15650-00000-512700	WORKERS COMPENSATION	829.02	689.28	0.00	0.00
100-000-15650-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-15650-00000-521200	PROFESSIONAL	0.00	393.75	0.00	0.00
100-000-15650-00000-521300	TECHNICAL	0.00	100.00	0.00	0.00
100-000-15650-00000-522130	CUSTODIAL	0.00	32.00	0.00	0.00
100-000-15650-00000-522200	REPAIR / MAINT.- BLDG	5,909.59	9,668.25	12,000.00	14,000.00
100-000-15650-00000-522320	RENTAL OF EQUIP AND VEHICLES	816.00	612.00	1,000.00	1,000.00
100-000-15650-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	0.00
100-000-15650-00000-523850	CONTRACT LABOR	37,319.40	41,555.73	48,000.00	44,000.00
100-000-15650-00000-523900	OTHER	170.65	0.00	0.00	0.00
100-000-15650-00000-529999	CONTRACT SERVICES ALLOC.	0.00	0.00	0.00	0.00
100-000-15650-00000-531100	GENERAL SUPPLIES & MATL	5,689.31	8,433.23	4,500.00	5,000.00
100-000-15650-00000-531210	WATER / SEWERAGE	377.36	335.37	500.00	500.00
100-000-15650-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	290.00
100-000-15650-00000-531220	NATURAL GAS	2,745.89	2,133.22	2,650.00	2,300.00
100-000-15650-00000-531230	ELECTRICITY	6,651.91	6,650.79	6,700.00	9,000.00
100-000-15650-00000-531700	OTHER SUPPLIES	27.08	131.78	500.00	0.00
100-000-15650-00000-541300	BUILDINGS	2,139.20	0.00	5,000.00	0.00
100-000-15650-00000-542200	VEHICLES	0.00	0.00	0.00	0.00
100-000-15650-00000-542500	OTHER EQUIPMENT	0.00	-39.99	0.00	0.00
TOTAL:		75,602.05	85,136.90	80,850.00	76,090.00
TOTAL:	15660 GOVERNMENT BLDG	75,602.05	85,136.90	80,850.00	76,090.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-26500-00000-511100	REGULAR EMPLOYEES	72,253.06	74,074.01	73,944.00	44,096.00
100-000-26500-00000-511300	OVERTIME	436.08	0.00	0.00	0.00
100-000-26500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-26500-00000-512000	FRINGE BENEFITS	0.00	0.00	300.00	150.00
100-000-26500-00000-512100	GROUP INSURANCE	11,506.42	17,271.42	18,849.60	10,950.66
100-000-26500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	4,404.66	4,475.56	4,646.53	2,743.25
100-000-26500-00000-512300	MEDICARE	1,030.08	1,046.72	1,086.69	641.57
100-000-26500-00000-512400	RETIREMENT CONTRIBUTION	2,138.64	5,317.74	5,612.04	3,124.55
100-000-26500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-26500-00000-512700	WORKERS COMPENSATION	332.36	237.04	237.76	167.57
100-000-26500-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	309.00	500.00
100-000-26500-00000-521200	PROFESSIONAL	51,649.94	39,129.74	38,000.00	21,765.00
100-000-26500-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
100-000-26500-00000-522200	REPAIR / MAINT.- BLDG	810.00	1,864.50	0.00	0.00
100-000-26500-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	284.40	116.67	116.67
100-000-26500-00000-523230	COMMUNICATIONS-POSTAGE	344.95	690.68	650.00	600.00
100-000-26500-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00
100-000-26500-00000-523400	PRINTING AND BINDING	620.40	0.00	1,000.00	1,000.00
100-000-26500-00000-523500	TRAVEL	222.60	175.34	800.00	600.00
100-000-26500-00000-523700	EDUCATION AND TRAINING	260.00	530.00	2,500.00	1,500.00
100-000-26500-00000-531100	GENERAL SUPPLIES & MAT'L	1,879.87	1,072.33	2,500.00	2,500.00
100-000-26500-00000-542300	FURNITURES AND FIXTURES	0.00	90.20	300.00	300.00
100-000-26500-00000-542400	COMPUTERS	1,565.00	1,714.12	3,000.00	2,000.00
TOTAL:		149,454.06	147,973.80	153,852.29	92,755.27
TOTAL:	26500 MUNICIPAL COURT	149,454.06	147,973.80	153,852.29	92,755.27

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-32000-00000-511100	REGULAR EMPLOYEES	$30,759.40	$61,668.92	$43,181.04	$23,030.00
100-000-32000-00000-511300	OVERTIME	21,461.07	19,282.50	25,000.00	25,000.00
100-000-32000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-32000-00000-511410	ACCRUED COMPENSATION	0.00	0.00	0.00	0.00
100-000-32000-00000-512000	FRINGE BENEFITS	0.00	0.00	3,300.00	3,300.00
100-000-32000-00000-512100	GROUP INSURANCE	150,120.60	186,333.60	232,138.44	273,687.12
100-000-32000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	51,481.36	53,166.69	53,827.22	52,782.46
100-000-32000-00000-512300	MEDICARE	12,039.92	12,434.18	12,588.63	12,344.29
100-000-32000-00000-512400	RETIREMENT CONTRIBUTION	31,612.80	48,340.92	48,718.92	58,318.26
100-000-32000-00000-512500	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00
100-000-32000-00000-512600	UNEMPLOYMENT INSURANCE	4,160.00	0.00	0.00	25,000.00
100-000-32000-00000-512700	WORKERS COMPENSATION	35,133.38	36,849.33	36,104.13	43,567.17
100-000-32000-00000-512900	OTHER EMPLOYEE BENEFITS	1,880.45	931.29	0.00	500.00
100-000-32000-00000-521200	PROFESSIONAL	16,179.29	14,782.59	15,000.00	12,000.00
100-000-32000-00000-521300	TECHNICAL	3,216.00	3,337.00	4,000.00	2,000.00
100-000-32000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
100-000-32000-00000-522200	REPAIR / MAINT.- BLDG	1,592.06	3,643.54	1,000.00	1,000.00
100-000-32000-00000-522210	REPAIR / MAINT.- VEHICLE	18,786.66	18,681.65	15,000.00	18,000.00
100-000-32000-00000-522220	REPAIR / MAINT. - EQUIP	4,411.95	6,907.73	2,500.00	2,500.00
100-000-32000-00000-522320	RENTAL OF EQUIP AND VEHICLES	4,238.00	2,890.38	2,000.00	2,900.00
100-000-32000-00000-523100	INS-OTHER THAN EMP BENEF	60,473.60	54,091.37	45,375.97	45,375.97
100-000-32000-00000-523110	COMMERCIAL INS/DEDUCT	236.00	0.00	0.00	0.00
100-000-32000-00000-523200	COMMUNICATIONS-TELEPHONE	6,821.04	6,775.49	4,000.00	5,000.00
100-000-32000-00000-523210	COMMUNICATIONS-MOBILE PHONE	6,528.40	5,017.99	3,000.00	4,000.00
100-000-32000-00000-523230	COMMUNICATIONS-POSTAGE	667.92	170.19	500.00	500.00
100-000-32000-00000-523300	ADVERTISING	246.00	819.78	500.00	500.00
100-000-32000-00000-523400	PRINTING AND BINDING	375.70	355.20	500.00	300.00
100-000-32000-00000-523500	TRAVEL	1,844.25	3,464.14	1,500.00	1,000.00
100-000-32000-00000-523600	DUES AND FEES	2,978.50	2,462.73	2,500.00	1,500.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-32000-00000-523700	EDUCATION AND TRAINING	899.87	2,389.51	1,500.00	1,500.00
100-000-32000-00000-531100	GENERAL SUPPLIES & MATL	13,109.15	16,096.25	10,000.00	8,000.00
100-000-32000-00000-531210	WATER / SEWERAGE	398.94	447.32	500.00	500.00
100-000-32000-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	70.00
100-000-32000-00000-531220	NATURAL GAS	872.10	1,087.08	1,000.00	1,000.00
100-000-32000-00000-531230	ELECTRICITY	12,788.01	11,487.83	7,500.00	12,000.00
100-000-32000-00000-531270	GASOLINE / DIESEL	35,642.97	41,595.89	25,000.00	52,000.00
100-000-32000-00000-531300	FOOD	999.96	493.78	1,000.00	700.00
100-000-32000-00000-531400	BOOKS AND PERIODICALS	0.00	606.89	0.00	0.00
100-000-32000-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00
100-000-32000-00000-531700	OTHER SUPPLIES	13,138.49	11,748.49	5,000.00	6,000.00
100-000-32000-00000-541200	SITE IMPROVEMENT	0.00	0.00	1,000.00	0.00
100-000-32000-00000-541300	BUILDINGS	3,861.59	90.00	0.00	0.00
100-000-32000-00000-542200	VEHICLES	45,500.00	43,200.00	43,200.00	0.00
100-000-32000-00000-542300	FURNITURE AND FIXTURES	0.00	359.98	750.00	600.00
100-000-32000-00000-542400	COMPUTERS	2,335.00	4,325.00	5,000.00	3,000.00
100-000-32000-00000-542500	OTHER EQUIPMENT	11,095.00	14,597.00	5,000.00	2,500.00
TOTAL:		1,407,885.43	1,490,932.23	1,458,684.35	1,501,975.27
TOTAL:	32000 POLICE	1,407,885.43	1,490,932.23	1,458,684.35	1,501,975.27

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-41000-00000-511100	REGULAR EMPLOYEES	178,633.84	101,408.19	201,260.80	171,412.80
100-000-41000-00000-511300	OVERTIME	3,933.18	1,302.97	5,000.00	6,500.00
100-000-41000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-41000-00000-512000	FRINGE BENEFITS	0.00	375.00	750.00	600.00
100-000-41000-00000-512100	GROUP INSURANCE	37,001.15	24,199.80	45,709.42	43,269.66
100-000-41000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	10,935.74	6,167.30	12,788.17	11,067.79
100-000-41000-00000-512300	MEDICARE	2,557.53	1,442.35	2,990.78	2,588.44
100-000-41000-00000-512400	RETIREMENT CONTRIBUTION	12,382.56	7,233.48	15,270.48	12,145.97
100-000-41000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-41000-00000-512700	WORKERS COMPENSATION	12,947.56	4,644.77	8,360.28	12,815.14
100-000-41000-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	200.00
100-000-41000-00000-521200	PROFESSIONAL	10,128.18	8,169.85	6,000.00	3,000.00
100-000-41000-00000-521300	TECHNICAL	0.00	485.00	2,000.00	2,000.00
100-000-41000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
100-000-41000-00000-522200	REPAIR / MAINT.- BLDG	1,243.10	825.16	1,850.00	2,500.00
100-000-41000-00000-522210	REPAIR / MAINT.- VEHICLE	300.65	2,647.39	2,000.00	2,000.00
100-000-41000-00000-522220	REPAIR / MAINT. - EQUIP	1,468.55	1,873.91	2,000.00	2,000.00
100-000-41000-00000-522310	RENTAL OF LAND AND BUILDINGS	130.00	0.00	0.00	0.00
100-000-41000-00000-522320	RENTAL OF EQUIP AND VEHICLES	65.00	130.00	0.00	0.00
100-000-41000-00000-523100	INS-OTHER THAN EMP BENEF	5,881.94	8,761.70	6,309.90	6,309.90
100-000-41000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00
100-000-41000-00000-523200	COMMUNICATIONS-TELEPHONE	5,504.21	5,855.50	4,500.00	4,500.00
100-000-41000-00000-523210	COMMUNICATIONS-MOBILE PHONE	1,279.38	2,629.05	2,500.00	3,000.00
100-000-41000-00000-523230	COMMUNICATIONS-POSTAGE	210.16	224.81	300.00	100.00
100-000-41000-00000-523400	PRINTING AND BINDING	73.94	238.93	500.00	100.00
100-000-41000-00000-523500	TRAVEL	0.00	1,180.93	1,500.00	1,000.00
100-000-41000-00000-523600	DUES AND FEES	426.20	604.00	600.00	600.00
100-000-41000-00000-523700	EDUCATION AND TRAINING	1,345.08	3,129.00	2,000.00	1,000.00
100-000-41000-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00
100-000-41000-00000-531100	GENERAL SUPPLIES & MAT'L	14,582.60	16,052.86	15,000.00	15,000.00
100-000-41000-00000-531210	WATER / SEWERAGE	612.92	527.09	750.00	750.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-41000-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	100.00
100-000-41000-00000-531220	NATURAL GAS	3,338.70	3,220.09	4,000.00	4,000.00
100-000-41000-00000-531230	ELECTRICITY	4,318.57	4,241.62	3,500.00	3,750.00
100-000-41000-00000-531270	GASOLINE / DIESEL	2,173.40	$98.08	2,500.00	2,000.00
100-000-41000-00000-531275	TIRE DISPOSAL	645.00	520.00	700.00	700.00
100-000-41000-00000-531300	FOOD	793.40	$29.69	750.00	500.00
100-000-41000-00000-531600	SMALL EQUIPMENT	2,042.30	459.60	500.00	500.00
100-000-41000-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	500.00
100-000-41000-00000-541300	BUILDINGS	1,118.77	0.00	0.00	0.00
100-000-41000-00000-542100	MACHINERY & EQUIPMENT	0.00	368.93	0.00	0.00
100-000-41000-00000-542200	VEHICLES	0.00	0.00	0.00	0.00
100-000-41000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00
100-000-41000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00
	AVERTISING (Y/S & CLEAN -UPS)				400.00
TOTAL:		316,073.61	210,647.05	351,889.83	316,909.70
TOTAL:	41000 PUBLIC WORKS	316,073.61	210,647.05	351,889.83	316,909.70

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-42200-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00
100-000-42200-00000-511300	OVERTIME	0.00	0.00	0.00	0.00
100-000-42200-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00
100-000-42200-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00
100-000-42200-00000-512300	MEDICARE	0.00	0.00	0.00	0.00
100-000-42200-00000-512400	RETIREMENT	0.00	0.00	0.00	0.00
100-000-42200-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-42200-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
100-000-42200-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-42200-00000-521200	PROFESSIONAL	220.00	1,950.00	2,000.00	2,000.00
100-000-42200-00000-521300	TECHNICAL	0.00	1,562.00	0.00	0.00
100-000-42200-00000-522110	DISPOSAL	522.76	1,966.53	1,000.00	500.00
100-000-42200-00000-522210	REPAIR / MAINT.- VEHICLE	2,989.60	4,698.80	3,000.00	5,000.00
100-000-42200-00000-522220	REPAIR / MAINT. - EQUIP	15,523.50	14,194.75	15,000.00	15,000.00
100-000-42200-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00
100-000-42200-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00
100-000-42200-00000-531100	GENERAL SUPPLIES & MATL	24,031.86	39,369.56	29,000.00	40,400.00
100-000-42200-00000-531270	GASOLINE	2,530.91	4,843.05	4,500.00	6,000.00
100-000-42200-00000-531400	BOOKS & PERIODICALS	0.00	24.95	0.00	0.00
100-000-42200-00000-531700	OTHER SUPPLIES	783.82	1,208.78	1,500.00	0.00
100-000-42200-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00
100-000-42200-00000-542100	MACHINERY & EQUIPMENT	18,772.07	1,301.27	10,000.00	6,000.00
	VEHICLE -NEW SIGN TRUCK				11,000.00
TOTAL:		65,374.52	71,119.69	66,000.00	85,900.00
TOTAL:	42200 ROADS	65,374.52	71,119.69	66,000.00	85,900.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-42600-00000-531230	ELECTRICITY	70,804.22	72,563.90	75,000.00	75,000.00
TOTAL:		70,804.22	72,563.90	75,000.00	75,000.00
TOTAL:	42600 STREET LIGHTING	70,804.22	72,563.90	75,000.00	75,000.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-61920-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00
100-000-61920-00000-511300	OVERTIME	0.00	0.00	0.00	0.00
100-000-61920-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00
100-000-61920-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00
100-000-61920-00000-512300	MEDICARE	0.00	0.00	0.00	0.00
100-000-61920-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00
100-000-61920-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-61920-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
100-000-61920-00000-521200	PROFESSIONAL	14,000.00	16,075.00	20,000.00	19,000.00
100-000-61920-00000-521300	TECHNICAL	800.00	1,450.00	3,500.00	2,500.00
100-000-61920-00000-521310	RENTAL OF LAND & BLDGS	0.00	270.00	5,000.00	1,000.00
100-000-61920-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,878.72	5,265.59	0.00	4,000.00
100-000-61920-00000-523100	INS-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	0.00
100-000-61920-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00
100-000-61920-00000-523230	COMMUNICATIONS-POSTAGE	408.47	230.50	750.00	750.00
100-000-61920-00000-523300	ADVERTISING	2,169.60	4,552.79	4,000.00	4,000.00
100-000-61920-00000-523400	PRINTING AND BINDING	3,255.47	3,127.20	3,000.00	3,000.00
100-000-61920-00000-523600	DUES AND FEES	0.00	0.00	0.00	0.00
100-000-61920-00000-523850	CONTRACT LABOR	668.00	1,178.00	2,500.00	2,000.00
100-000-61920-00000-531100	GENERAL SUPPLIES & MAT'L	10,912.08	7,466.91	14,000.00	12,500.00
100-000-61920-00000-531270	GASOLINE / DIESEL	0.00	38.03	0.00	0.00
100-000-61920-00000-531300	FOOD	547.65	1,836.37	2,000.00	2,500.00
100-000-61920-00000-531700	OTHER SUPPLIES	1,606.97	1,661.96	2,000.00	2,000.00
100-000-61920-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	1,000.00
TOTAL:		36,246.96	43,152.35	56,750.00	54,250.00
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	36,246.96	43,152.35	56,750.00	54,250.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-62000-00000-511100	REGULAR EMPLOYEES	36,275.20	36,275.20	36,275.20	66,497.60
100-000-62000-00000-511300	OVERTIME	0.00	0.00	0.00	2,500.00
100-000-62000-00000-512000	FRINGE BENEFITS	0.00	150.00	150.00	300.00
100-000-62000-00000-512100	GROUP INSURANCE	7,134.24	15,060.88	14,911.20	10,833.48
100-000-62000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,182.36	2,160.83	2,249.06	4,296.45
100-000-62000-00000-512300	MEDICARE	510.47	505.34	525.99	1,004.82
100-000-62000-00000-512400	RETIREMENT CONTRIBUTION	2,991.60	705.15	2,820.60	2,013.27
100-000-62000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-62000-00000-512700	WORKERS COMPENSATION	166.87	116.08	116.08	2,219.95
100-000-62000-00000-521200	PROFESSIONAL	310.94	4,197.00	5,000.00	5,000.00
100-000-62000-00000-521300	TECHNICAL	499.00	50.00	5,000.00	0.00
100-000-62000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
100-000-62000-00000-522140	LAWN CARE	0.00	0.00	0.00	0.00
100-000-62000-00000-522200	REPAIR / MAINT.- BLDG	1,698.80	2,415.28	1,500.00	1,500.00
100-000-62000-00000-522210	REPAIR / MAINT. - VEHICLE	0.00	623.16	500.00	750.00
100-000-62000-00000-522220	REPAIR / MAINT. - EQUIP	3,065.61	1,702.67	1,500.00	1,500.00
100-000-62000-00000-522310	RENTAL OF LAND AND BUILDINGS	825.00	660.00	8,000.00	3,000.00
100-000-62000-00000-522320	RENTAL OF EQUIP. AND VEHICLES	2,862.22	1,292.74	1,000.00	1,500.00
100-000-62000-00000-523100	INS-OTHER THAN EMP BENEFITS	1,256.13	1,250.42	1,073.55	1,073.55
100-000-62000-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	500.00
100-000-62000-00000-523210	COMMUNICATIONS-MOBILE PHONE	435.17	349.37	500.00	500.00
100-000-62000-00000-523300	ADVERTISING	0.00	0.00	0.00	750.00
100-000-62000-00000-523400	PRINTING AND BINDING	331.50	453.69	250.00	500.00
100-000-62000-00000-523500	TRAVEL	0.00	778.70	950.00	1,000.00
100-000-62000-00000-523600	DUES AND FEES	0.00	0.00	0.00	25.00
100-000-62000-00000-523700	EDUCATION AND TRAINING	190.83	1,180.00	1,000.00	1,200.00
100-000-62000-00000-523850	CONTRACT LABOR	0.00	110.00	3,500.00	2,500.00
100-000-62000-00000-531100	GENERAL SUPPLIES & MAT'L	7,267.84	19,484.59	7,000.00	10,000.00
100-000-62000-00000-531210	WATER / SEWERAGE	2,182.93	3,611.63	1,500.00	3,000.00
100-000-62000-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	250.00
100-000-62000-00000-531220	NATURAL GAS	137.92	482.46	500.00	750.00
100-000-62000-00000-531230	ELECTRICITY	11,148.02	8,609.31	12,000.00	13,500.00
100-000-62000-00000-531270	GASOLINE / DIESEL	455.44	533.88	1,000.00	750.00
100-000-62000-00000-531300	FOOD	55.00	785.30	750.00	1,000.00
100-000-62000-00000-531700	OTHER SUPPLIES	4,999.75	4,815.89	5,000.00	1,000.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-62000-00000-541400	INFRASTRUCTURE	0.00	4,757.67	1,000.00	1,000.00
100-000-62000-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	2,000.00	10,000.00
100-000-62000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	250.00	250.00
100-000-62000-00000-542500	OTHER EQUIPMENT	4,897.50	3,091.85	0.00	500.00
TOTAL:		91,880.34	116,209.09	117,821.68	152,964.12
TOTAL:	62000 PARKS	91,880.34	116,209.09	117,821.68	152,964.12

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-65000-00000-511100	REGULAR EMPLOYEES	59,240.00	0.00	0.00	0.00
100-000-65000-00000-511300	OVERTIME	0.00	0.00	0.00	0.00
100-000-65000-00000-512100	GROUP INSURANCE	16,230.00	0.00	0.00	0.00
100-000-65000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	3,675.00	0.00	0.00	0.00
100-000-65000-00000-512300	MEDICARE	855.00	0.00	0.00	0.00
100-000-65000-00000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00
100-000-65000-00000-521300	TECHNICAL	1,430.00	0.00	0.00	0.00
100-000-65000-00000-522200	REPAIR / MAINT.- BLDG	7,550.00	480.00	0.00	0.00
100-000-65000-00000-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	0.00	0.00
100-000-65000-00000-523200	COMMUNICATIONS-TELEPHONE	1,500.00	0.00	0.00	0.00
100-000-65000-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00
100-000-65000-00000-531100	GENERAL SUPPLIES & MAT'L	4,400.00	0.00	0.00	0.00
100-000-65000-00000-531210	WATER / SEWERAGE	1,032.26	0.00	0.00	0.00
100-000-65000-00000-531220	NATURAL GAS	1,000.00	0.00	0.00	0.00
100-000-65000-00000-531230	ELECTRICITY	5,000.00	0.00	0.00	0.00
100-000-65000-00000-531300	FOOD	0.00	0.00	0.00	0.00
100-000-65000-00000-531600	SMALL EQUIPMENT	5,650.00	0.00	0.00	0.00
100-000-65000-00000-531700	OTHER SUPPLIES	5,545.00	0.00	0.00	0.00
100-000-65000-00000-571000	INTERGOVERNMENTAL	0.00	119,022.51	119,022.68	122,593.00
TOTAL:		113,107.26	119,502.51	119,022.68	122,593.00
TOTAL:	65000 LIBRARY	113,107.26	119,502.51	119,022.68	122,593.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-74100-00000-511100	REGULAR EMPLOYEES	83,784.49	71,030.38	84,011.20	84,011.20
100-000-74100-00000-511200	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00
100-000-74100-00000-511300	OVERTIME	1,107.60	654.50	1,200.00	1,200.00
100-000-74100-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-74100-00000-512000	FRINGE BENEFITS	0.00	75.00	300.00	300.00
100-000-74100-00000-512100	GROUP INSURANCE	18,546.79	24,014.74	27,424.80	31,903.20
100-000-74100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	4,910.20	4,291.07	5,283.09	5,301.69
100-000-74100-00000-512300	MEDICARE	1,148.33	1,001.70	1,235.56	1,239.91
100-000-74100-00000-512400	RETIREMENT CONTRIBUTION	2,256.12	6,128.79	6,275.04	5,952.84
100-000-74100-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-74100-00000-512700	WORKERS COMPENSATION	385.41	228.69	271.40	1,075.54
100-000-74100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-74100-00000-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00
100-000-74100-00000-521200	PROFESSIONAL	25,239.38	13,336.30	12,000.00	13,000.00
100-000-74100-00000-522210	REPAIR / MAINT.- VEHICLE	0.00	0.00	0.00	0.00
100-000-74100-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	500.00
100-000-74100-00000-523210	COMMUNICATIONS-MOBILE PHONE	2,113.87	1,016.04	1,200.00	1,200.00
100-000-74100-00000-523230	COMMUNICATIONS-POSTAGE	551.33	651.56	550.00	200.00
100-000-74100-00000-523300	ADVERTISING	517.65	760.00	150.00	200.00
100-000-74100-00000-523400	PRINTING AND BINDING	437.18	104.00	250.00	250.00
100-000-74100-00000-523500	TRAVEL	2,518.00	3,488.92	3,500.00	3,000.00
100-000-74100-00000-523600	DUES AND FEES	822.34	1,498.75	1,725.00	800.00
100-000-74100-00000-523700	EDUCATION AND TRAINING	2,799.07	3,344.00	2,800.00	2,500.00
100-000-74100-00000-531100	GENERAL SUPPLIES & MAT'L	3,413.97	2,688.23	1,200.00	1,000.00
100-000-74100-00000-531270	GASOLINE / DIESEL	319.93	236.93	120.00	200.00
100-000-74100-00000-531300	FOOD	143.21	481.76	500.00	225.00
100-000-74100-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	150.00	50.00
100-000-74100-00000-531700	OTHER SUPPLIES	0.00	159.25	0.00	75.00
100-000-74100-00000-542200	VEHICLES	0.00	0.00	0.00	0.00
100-000-74100-00000-542300	FURNITURE AND FIXTURES	0.00	411.50	0.00	0.00
100-000-74100-00000-542400	COMPUTERS	2,508.00	0.00	0.00	1,500.00
100-000-74100-00000-542500	OTHER EQUIPMENT	0.00	0.00	750.00	450.00
TOTAL:		153,522.87	135,602.11	150,896.09	156,134.38
TOTAL:	74100 PLANNING ZONING	153,522.87	135,602.11	150,896.09	156,134.38

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-74500-00000-511100	REGULAR EMPLOYEES	32,660.64	29,059.23	35,401.60	35,401.60
100-000-74500-00000-511300	OVERTIME	1,294.10	820.04	0.00	800.00
100-000-74500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
100-000-74500-00000-512000	FRINGE BENEFITS	0.00	0.00	150.00	150.00
100-000-74500-00000-512100	GROUP INSURANCE	7,498.47	4,941.67	8,992.80	10,451.70
100-000-74500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,051.07	1,812.55	2,194.90	2,253.80
100-000-74500-00000-512300	MEDICARE	479.68	423.89	513.32	527.10
100-000-74500-00000-512400	RETIREMENT CONTRIBUTION	2,858.76	1,920.15	0.00	2,508.49
100-000-74500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-74500-00000-512700	WORKERS COMPENSATION	1,570.98	1,748.84	1,748.86	2,258.02
100-000-74500-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
100-000-74500-00000-521200	PROFESSIONAL	2,864.74	11,293.00	5,000.00	1,000.00
100-000-74500-00000-522210	REPAIR / MAINT.- VEHICLE	132.00	26.00	1,000.00	1,000.00
100-000-74500-00000-522220	REPAIR / MAINT.- EQUIP	0.00	0.00	200.00	250.00
100-000-74500-00000-523100	INS.-OTHER THAN EMP BENEFITS	1,256.13	1,250.42	1,073.55	1,073.55
100-000-74500-00000-523210	COMMUNICATIONS-MOBILE PHONE	171.99	349.14	500.00	300.00
100-000-74500-00000-523230	COMMUNICATIONS-POSTAGE	175.18	74.82	200.00	200.00
100-000-74500-00000-523300	ADVERTISING	0.00	258.44	500.00	200.00
100-000-74500-00000-523400	PRINTING AND BINDING	156.30	67.00	200.00	200.00
100-000-74500-00000-523500	TRAVEL	249.97	666.46	300.00	300.00
100-000-74500-00000-523600	DUES AND FEES	50.00	75.00	200.00	300.00
100-000-74500-00000-523700	EDUCATION AND TRAINING	741.67	830.00	1,000.00	500.00
100-000-74500-00000-531100	GENERAL SUPPLIES & MAT'L	287.09	374.89	750.00	200.00
100-000-74500-00000-531270	GASOLINE / DIESEL	632.61	772.20	1,500.00	2,100.00
100-000-74500-00000-531300	FOOD	80.95	0.00	200.00	50.00
100-000-74500-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	1,000.00	500.00
100-000-74500-00000-531700	OTHER SUPPLIES	0.00	896.21	1,000.00	500.00
100-000-74500-00000-542200	VEHICLES	0.00	0.00	0.00	500.00
100-000-74500-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	500.00
100-000-74500-00000-542400	COMPUTERS	0.00	0.00	500.00	0.00
100-000-74500-00000-542500	OTHER EQUIPMENT	0.00	0.00	1,000.00	500.00
TOTAL:		55,212.33	57,659.95	65,125.03	64,524.26
TOTAL:	74500 CODE ENFORCEMENT	55,212.33	57,659.95	65,125.03	64,524.26

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
100-000-75500-00000-511100	REGULAR EMPLOYEES	0.00	23,516.97	25,287.60	25,287.60
100-000-75500-00000-511300	OVERTIME	0.00	0.00	0.00	600.00
100-000-75500-00000-512000	FRINGE BENEFITS	0.00	0.00	150.00	150.00
100-000-75500-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00
100-000-75500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	1,458.05	1,567.83	1,614.33
100-000-75500-00000-512300	MEDICARE	0.00	341.01	366.67	377.55
100-000-75500-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00
100-000-75500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
100-000-75500-00000-512700	WORKERS COMPENSATION	0.00	75.25	80.92	96.09
100-000-75500-00000-521200	PROFESSIONAL	3,050.00	3,201.00	3,000.00	2,600.00
100-000-75500-00000-521300	TECHNICAL	0.00	0.00	400.00	200.00
100-000-75500-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	460.00	1,500.00	1,000.00
100-000-75000-00000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00
100-000-75500-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	512.36	500.00	0.00
100-000-75500-00000-523230	COMMUNICATIONS-POSTAGE	46.00	90.81	500.00	250.00
100-000-75500-00000-523300	ADVERTISING	540.00	1,432.45	3,000.00	3,500.00
100-000-75500-00000-523350-	MARKETING	944.68	1,517.60	3,000.00	5,500.00
100-000-75500-00000-523400	PRINTING AND BINDING	330.40	1,020.00	1,000.00	750.00
100-000-75500-00000-523500	TRAVEL	0.00	650.81	200.00	1,000.00
100-000-75500-00000-523600	DUES AND FEES	0.00	0.00	150.00	500.00
100-000-75500-00000-523700	EDUCATION AND TRAINING	922.81	700.00	1,700.00	500.00
100-000-75500-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00
100-000-75500-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	1,593.70	3,000.00	1,500.00
100-000-75500-00000-531270	GASOLINE / DIESEL	0.00	0.00	200.00	100.00
100-000-75500-00000-531300	FOOD	166.75	745.12	1,200.00	300.00
100-000-75500-00000-531400	BOOKS AND PERIODICALS	0.00	15.50	100.00	50.00
100-000-75500-00000-531600	SMALL EQUIPMENT	0.00	0.00	100.00	0.00
100-000-75500-00000-531700	OTHER SUPPLIES	0.00	543.00	0.00	0.00
100-000-75500-00000-541400	INFRASTRUCTURE	0.00	0.00	5,000.00	5,000.00
TOTAL:		6,000.64	37,873.63	52,003.02	50,875.57
TOTAL:	75500 DDA	6,000.64	37,873.63	52,003.02	50,875.57

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
REVENUE					
210-000-00000-00000-351300	CONFISCATION - PROPERTY	0.00	0.00	4,000.00	0.00
210-000-00000-00000-351320	CASH CONFISCATIONS	11,380.10	19,715.64	1,000.00	10,000.00
210-000-00000-00000-351420	CANINE NARCOTICS FUND	1,350.00	0.00	1,350.00	2,000.00
210-000-00000-00000-389100	INSURANCE CLAIM REIMBURSEMENT	1,201.46	0.00	0.00	0.00
TOTAL:	00000 N/A	13,931.56	19,715.64	6,350.00	12,000.00
TOTAL:	32000 POLICE	13,931.56	19,715.64	6,350.00	12,000.00
EXPENSE		Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
210-000-32000-00000-523650	NARCOTICS INVESTIGATIONS	7,913.18	3,495.00	2,000.00	1,400.00
210-000-32000-00000-523675	CANINE INVESTIGATIONS	0.00	255.00	0.00	9,000.00
210-000-32000-00000-531100	GENERAL SUPPLIES & MATERIAL	0.00	0.00	0.00	500.00
210-000-32000-00000-542200	VEHICLES	0.00	0.00	0.00	1,100.00
210-000-32000-00000-542500	OTHER EQUIPMENT	0.00	11,066.00	0.00	0.00
TOTAL:	00000 N/A	7,913.18	14,816.00	2,000.00	12,000.00
TOTAL:	32000 POLICE	7,913.18	14,816.00	2,000.00	12,000.00

Account	Description	Actual Revenue FY2009	Actual Revenue FY2010	Actual Budget FY2011	Proposed Budget FY2012
REVENUE					
350-000-00000-00000-315300	INVESTMENT REVENUE	0.00	0.00	0.00	0.00
350-000-00000-00000-391000	INTERFUND TRANSFER	220,285.34	0.00	0.00	0.00
TOTAL:		220,285.34	0.00	0.00	0.00
TOTAL:	43000 CAPITAL PROJECTS FUND	220,285.34	0.00	0.00	0.00
EXPENSE		Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
350-000-43000-00000-531210	WATER/SEWERAGE	0.00	533,673.08	0.00	0.00
350-000-43000-00000-531250	ACQUISITION OF PROPERTY	125,379.46	5,000.00	0.00	0.00
350-000-43000-00000-541400	INFRASTRUCTURE	0.00	11,882.56	0.00	0.00
350-000-43000-00000-579000	CONTINGENCIES	94,905.88	9,170.95	0.00	0.00
TOTAL:		220,285.34	559,726.59	0.00	0.00
TOTAL:	43000 CAPITAL PROJECTS FUND	220,285.34	559,726.59	0.00	0.00

Account	Description	Actual Revenue FY2009	Actual Revenue FY2010	Actual Budget FY2011	Proposed Budget FY2012
505-000-00000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00
505-000-00000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00
505-000-00000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	0.00	0.00	0.00
505-000-00000-00000-344210	WATER CHARGES	1,126,062.10	1,116,898.80	1,100,000.00	1,200,000.00
505-000-00000-00000-344211	WATER CHARGE ADJUSTMENTS	0.00	0.00	0.00	0.00
505-000-00000-00000-344215	WATER CHARGES - LATE CHARGES	63,464.03	59,933.30	66,000.00	66,000.00
505-000-00000-00000-344220	WATER CHARGES - METER INSTALL	10,500.00	3,500.00	7,500.00	7,500.00
505-000-00000-00000-344255	SEWERAGE CHARGES	8,526.79	22,527.34	18,000.00	18,000.00
505-000-00000-00000-344900	OTHER SVC FEES-WTR/SWR	0.00	0.00	0.00	0.00
505-000-00000-00000-349500	BAD CHECK FEE	1,682.48	1,287.56	1,800.00	1,800.00
505-000-00000-00000-361000	INTEREST REVENUES	20,097.91	40,024.75	18,000.00	18,000.00
505-000-00000-00000-389000	MISC. REVENUE - OTHER	2,659.71	288.69	3,000.00	3,000.00
505-000-00000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
505-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	-69,625.07	0.00	0.00	0.00
TOTAL:		1,163,367.95	1,244,460.44	1,214,300.00	1,314,300.00
TOTAL:	44000 WATER	1,163,367.95	1,244,460.44	1,214,300.00	1,314,300.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
505-000-44000-00000-511100	REGULAR EMPLOYEES	179,657.44	192,457.70	224,286.40	253,822.40
505-000-44000-00000-511300	OVERTIME	4,248.55	5,876.07	3,500.00	12,000.00
505-000-44000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00
505-000-44000-00000-512000	FRINGE BENEFITS	0.00	900.00	1,200.00	1,350.00
505-000-44000-00000-512100	GROUP INSURANCE	40,226.32	52,294.10	70,290.00	107,696.98
505-000-44000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	11,092.48	11,878.00	14,122.76	16,564.69
505-000-44000-00000-512300	MEDICARE	2,594.23	2,777.94	3,302.90	3,874.00
505-000-44000-00000-512400	RETIREMENT CONTRIBUTION	6,981.84	11,567.55	13,146.96	16,246.21
505-000-44000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
505-000-44000-00000-512700	WORKERS COMPENSATION	9,878.15	7,543.16	7,472.60	13,509.55
505-000-44000-00000-512900	OTHER EMPLOYEE BENEFITS	118.44	2,314.38	0.00	200.00
505-000-44000-00000-519999	PERSONNEL COST ALLOCATION	0.00	222,444.45	0.00	0.00
505-000-44000-00000-521200	PROFESSIONAL	6,914.36	5,886.40	10,000.00	5,000.00
505-000-44000-00000-521300	TECHNICAL	30,125.96	31,580.52	40,000.00	40,000.00
505-000-44000-00000-522110	DISPOSAL	0.00	0.00	0.00	0.00
505-000-44000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00
505-000-44000-00000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00
505-000-44000-00000-522210	REPAIR / MAINT.- VEHICLE	1,854.23	1,953.48	3,000.00	2,000.00
505-000-44000-00000-522220	REPAIR / MAINT. - EQUIP	1,918.06	972.98	5,000.00	2,500.00
505-000-44000-00000-522320	RENTAL OF EQUIP AND VEHICLES	771.48	741.79	1,000.00	1,000.00
505-000-44000-00000-523000	OTHER PURCHASED SERVICES	0.00	354.44	0.00	0.00
505-000-44000-00000-523100	INS-OTHER THAN EMP BENEF	9,882.07	7,365.39	6,200.11	6,200.11
505-000-44000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00
505-000-44000-00000-523200	COMMUNICATIONS-TELEPHONE	5,601.63	4,544.38	5,000.00	0.00
505-000-44000-00000-523210	COMMUNICATIONS-MOBILE PHONE	1,442.76	1,971.59	2,500.00	2,500.00
505-000-44000-00000-523230	COMMUNICATIONS-POSTAGE	15,055.03	7,496.53	17,000.00	12,000.00
505-000-44000-00000-523300	ADVERTISING	1,305.60	1,222.19	1,400.00	1,000.00
505-000-44000-00000-523400	PRINTING AND BINDING	142.90	5,191.03	7,000.00	7,000.00
505-000-44000-00000-523500	TRAVEL	971.58	465.42	2,500.00	2,000.00
505-000-44000-00000-523600	DUES AND FEES	8,113.74	7,898.28	10,000.00	10,000.00
505-000-44000-00000-523700	EDUCATION AND TRAINING	2,484.60	2,831.00	3,000.00	3,000.00
505-000-44000-00000-523750	INTEREST	0.00	0.00	0.00	0.00
505-000-44000-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
505-000-44000-00000-523900	OTHER	3,692.37	928.84	5,000.00	2,500.00
505-000-44000-00000-531100	GENERAL SUPPLIES & MATL	19,149.92	47,653.18	50,000.00	50,000.00
505-000-44000-00000-531210	WATER / SEWERAGE	53.82	37.06	100.00	0.00
505-000-44000-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	30.00
505-000-44000-00000-531220	NATURAL GAS	112.22	0.00	150.00	0.00
505-000-44000-00000-531230	ELECTRICITY	944.67	843.84	1,450.00	1,000.00
505-000-44000-00000-531270	GASOLINE / DIESEL	13,830.47	16,169.01	15,000.00	17,500.00
505-000-44000-00000-531300	FOOD	0.00	64.06	0.00	0.00
505-000-44000-00000-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00
505-000-44000-00000-531510	WATER PURCHASED - RESALE	444,065.00	245,680.30	315,000.00	275,000.00
505-000-44000-00000-531600	SMALL EQUIPMENT	0.00	0.00	1,000.00	1,000.00
505-000-44000-00000-531610	SEWERAGE PURCHASES	7,898.64	15,141.55	15,000.00	25,000.00
505-000-44000-00000-531700	OTHER SUPPLIES	8,576.56	8,999.65	10,000.00	9,000.00
505-000-44000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00
505-000-44000-00000-541400	INFRASTRUCTURE	0.00	720.00	0.00	0.00
505-000-44000-00000-541401	GEFA WTR - INTRASTR.	0.00	0.00	0.00	0.00
505-000-44000-00000-541402	CAPITAL PROJ. - INTRASTRUCTURE	0.00	0.00	0.00	7,000.00
505-000-44000-00000-542100	MACHINERY & EQUIPMENT	0.00	341.23	0.00	0.00
505-000-44000-00000-542102	CAPITAL PROJ.-SUPPL. & EQUIP.	0.00	0.00	25,000.00	42,000.00
505-000-44000-00000-542200	VEHICLES	0.00	0.00	0.00	12,000.00
505-000-44000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00
505-000-44000-00000-542400	COMPUTERS	0.00	0.00	0.00	0.00
505-000-44000-00000-542500	OTHER EQUIPMENT	0.00	162.05	0.00	0.00
505-000-44000-00000-561000	DEPRECIATION	0.00	125,273.93	0.00	0.00
505-000-44000-00000-581300	DEBT SERVICE PRINCIPAL	97,056.92	85,989.10	85,989.10	93,510.52
505-000-44000-00000-582300	DEBT SERVICE INTEREST	45,101.87	105,723.14	110,000.00	98,201.72
TOTAL:		981,863.91	1,244,235.71	1,084,610.83	1,153,206.18
TOTAL:	44000 WATER	981,863.91	1,244,235.71	1,084,610.83	1,153,206.18

Account	Description	Actual Revenue FY2009	Actual Revenue FY2010	Actual Budget FY2011	Proposed Budget FY2012
565-000-00000-00000-344260	STORMWATER UTILITY CHARGES	0.00	0.00	153,800.00	106,000.00
565-000-00000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00
565-000-00000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00
565-000-00000-00000-389000	MISC REVENUE - OTHER	0.00	0.00	0.00	23,684.71
TOTAL:		0.00	0.00	153,800.00	129,684.71
TOTAL:	43200 STORMWATER	0.00	0.00	153,800.00	129,684.71

Account	Description	Actual Exp FY2009	Actual Exp FY2010	Actual Budget FY2011	Proposed Budget FY2012
565-000-43200-00000-511100	REGULAR EMPLOYEES	38,084.80	39,004.80	39,041.60	39,041.60
565-000-43200-00000-511300	OVERTIME	0.00	0.00	0.00	0.00
565-000-43200-00000-512000	FRINGE BENEFITS	0.00	150.00	150.00	150.00
565-000-43200-00000-512100	GROUP INSURANCE	7,463.58	4,899.39	4,672.80	5,416.74
565-000-43200-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,310.55	2,395.74	2,420.58	2,429.88
565-000-43200-00000-512300	MEDICARE	540.34	560.37	566.10	568.28
565-000-43200-00000-512400	RETIREMENT CONTRIBUTION	2,885.52	2,807.43	2,961.24	2,766.41
565-000-43200-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
565-000-43200-00000-512700	WORKERS COMPENSATION	175.19	124.93	124.93	1,146.05
565-000-43200-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	200.00
565-000-43200-00000-521200	PROFESSIONAL	7,448.12	5,739.50	8,500.00	1,500.00
565-000-43200-00000-521300	TECHNICAL	0.00	0.00	0.00	200.00
565-000-43200-00000-522110	DISPOSAL	0.00	92.73	0.00	0.00
565-000-43200-00000-522210	REPAIR / MAINT.- VEHICLE	419.75	595.93	500.00	300.00
565-000-43200-00000-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	0.00	0.00
565-000-43200-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,075.08	1,112.74	4,000.00	1,200.00
565-000-43200-00000-523100	INS-OTHER THAN EMP BNEFITS	0.00	708.10	715.70	715.70
565-000-43200-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00
565-000-43200-00000-523210	COMMUNICATIONS-MOBILE PHONE	530.28	353.00	500.00	400.00
565-000-43200-00000-523230	COMMUNICATIONS-POSTAGE	0.00	128.23	100.00	200.00
565-000-43200-00000-523300	ADVERTISING	0.00	57.20	500.00	0.00
565-000-43200-00000-523400	PRINTING AND BINDING	523.83	934.89	600.00	3,000.00
565-000-43200-00000-523500	TRAVEL	726.99	998.00	750.00	500.00
565-000-43200-00000-523600	DUES AND FEES	284.00	244.00	300.00	500.00
565-000-43200-00000-523700	EDUCATION AND TRAINING	1,358.62	953.00	1,200.00	800.00
565-000-43200-00000-531100	GENERAL SUPPLIES & MATL	3,292.25	6,668.80	7,000.00	5,200.00
565-000-43200-00000-531270	GASOLINE / DIESEL	649.14	555.50	800.00	800.00
565-000-43200-00000-531300	FOOD	148.84	54.81	800.00	150.00
565-000-43200-00000-531600	SMALL EQUIPMENT	0.00	0.00	500.00	0.00
565-000-43200-00000-531700	OTHER SUPPLIES	0.00	148.75	0.00	0.00
565-000-43200-00000-541400	INFRASTRUCTURE	0.00	0.00	76,597.05	62,000.05
565-000-43200-00000-542200	VEHICLES	0.00	0.00	0.00	0.00
565-000-43200-00000-542500	OTHER EQUIPMENT	0.00	0.00	500.00	500.00
TOTAL:		67,916.88	69,287.84	155,800.00	129,684.71
TOTAL:	43200 STORMWATER	67,916.88	69,287.84	155,800.00	129,684.71

ORDINANCE # 11-007

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF AUBURN GEORGIA

TO ADOPT THE FISCAL YEAR 2012 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of service for the residents of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1, to September 30, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2012 budget as presented by the City Administrator and provided public notice and held public hearings as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financial resources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wishes to adopt this proposal as the Fiscal Year 2012 Annual Budget, effective from October 1, 2011 to September 30, 2012.

NOW THEREFORE, The Council of the City of Auburn hereby ordains, as follows:

Section 1. That the proposed Fiscal Year 2012 Budget, attached hereto and incorporated herein as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2012, which begins October 1, 2011 and ends on September 30, 2012.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this resolution shall be and remain in full force and effect from and after its date of adoption.

It is so ordained on this 1st day of September, 2011.

City of Auburn, Georgia

Linda Blechinger, Mayor

Dorissa Shackelford, Council Member

Donna Scouten, Council Member

Peggy Langley, Council Member

Robert Vogel, Council Member

Attest:

Rafael Avalos, City Clerk
City of Auburn